

Smoky Lake Region Fire and Rescue Committee
Year End Summary

**2017
2018**

Partners In Protection
Report Card



GOALS	Our Commitments	Our Achievements	Going Forward
1. Documentation	<ul style="list-style-type: none"> ■ Council Directive-Governance: Policies and Bylaws. ■ Agreements: Mutual Aid and Service Agreements. ■ Fire Department Operations / Organization: <ul style="list-style-type: none"> ▪ Standard Operating Procedures / ▪ Health and Safety Programs or protocols ▪ Training Programs ▪ Maintenance Program ▪ Incident Records - data management and reporting ▪ Fire Response Plans ▪ Public Education Program 	<p>April 21, 2017 – Motion No. 47-17 Smoky Lake Region Fire and Rescue Committee acknowledges letter from the Honourable Shaye Anderson, Minister of Alberta Municipal Affairs, awarding Smoky Lake County the 2016/2017 Fire Services Training Program Grant in the amount of \$23,020.00</p>	<p>Smoky Lake Region will continue to access training grant money to provide the members with best possible opportunities to educate and prepare for emergencies.</p>
2. Risk Evaluation	<ul style="list-style-type: none"> ■ Historical Response Data. ■ Key Industry. ■ Transportation. ■ Recruitment and Retention trends. 		
3. Human Resource	<ul style="list-style-type: none"> ■ Availability. ■ Recruitment / Retention Programs. ■ Overall Qualifications of the departments vs. perceived/real level of service. ■ Incident reporting procedure. ■ Involvement in municipal processes: Bylaw, Budget, meetings. 	<p>April 21, 2017 – Motion No. 43-17 Smoky Lake Region Fire and Rescue Committee approves Policy No. 30-10 Firefighter Fitness Evaluation.</p> <p>September 8, 2017 – Motion No. 56-17 Smoky Lake Region Fire and Rescue Committee approves Policy No. 02-31-01 Firefighter Recruitment.</p> <p>Motion No. 57-17 Smoky Lake Region Fire and Rescue Committee approves Policy No. 01M-38-01 Firefighter Job Description.</p>	<p>The policies have been incorporated and used in each respective Fire Department with establishing a consistent and formal procedure to work with the current and new members on the departments.</p>
4. Apparatus and Equipment	<ul style="list-style-type: none"> ■ Maintenance Program. ■ Relationship between apparatus and equipment and level of service. ■ Suitability of assigned function. ■ Capital and special operating budget processes. 	<p>June 18, 2018 – Motion No. JMM 136-18 Smoky Lake Region approves to upgrade the emergency radio communications from VHF to AFRRCS</p> <p>June 18, 2018 – Motion No. JMM 137-18 Smoky Lake County requested any monetary contribution possible from each respective municipality.</p>	<p>October 17, 2018 Smoky Lake Region was AFRRCS operational. November 26, 2018 all hand held radios were assigned to the members. December 21, 2018 all mobile radio installations were completed.</p>