

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**September 20, 2018**

Call to Order Mayor Casey Caron called the meeting to Order with Deputy Mayor Roy Krahulec, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 9:00 a.m. in the Council Chambers. Councillor Richard Warren on vacation.  
Smoky Lake Signal: Chantelle Adams

**Delegation**

No Delegations

**Public Participation Plan Reports**

There are no delegations from the public in attendance at the Council meeting and no written comments were received by Administration.

Administration presented the Public Participation reports. The objective of the reports is to provide all proceedings, findings and recommendations pertaining to the Public participation undertaken for the following: Public Participation Opportunity

Report presented: Code of Conduct Bylaw #669-2018.

Report presented: Public Notification Advertising Bylaw #670-2018

Report presented: Policy Titled: Public Participation.

Res.164-2018 Mayor Casey Caron moves to accept the Public Participation Plan Reports for information purposes. Carried.

**Foreman's Report**

Foreman's Report Don Rosa presented a written Foreman's report to Council. (copy attached).

Res.165-2018 Deputy Mayor Roy Krahulec moves to adopt the Foreman's report. Carried.

Agenda Mayor Casey Caron moves to adopt the Agenda with the addition of Vehicle Noise. Carried.  
Res.166-2018

Regular Meeting Deputy Mayor Roy Krahulec moves to adopt the Minutes of the August 23, 2018 Regular Council Meeting. Carried.  
Res.167-2018

**UNFINISHED BUSINESS**

2018 S.I.P. Mayor Casey Caron moves the Tender Closing date for the 2018 Street Improvements Project is September 27, 2018 at 2:00 p.m.  
Res.168-2018 Carried.

**NEW BUSINESS**

Council Code of Mayor Casey Caron moves that Assent be given for the introduction of Bylaw #669-2018 for the purpose to provide standards for the conduct of Council Members relating to their roles and obligations as elected representatives of the Village and procedure for the investigation and enforcement of those standards for Second Reading. Carried.  
Bylaw #669-2018  
Res.169-2018

Second Reading. Deputy Mayor Roy Krahulec moves that Bylaw #669-2018 receive Second Reading. Carried.  
Res.170-2018

Public Notification Advertising Mayor Casey Caron moves that Assent be given for the introduction of Bylaw #670-2018 for the purpose to establish methods for public notification and advertising for Second Reading  
Bylaw#670-2018  
Res.171-2018 Carried.

Second Reading. Mayor Casey Caron moves that Bylaw #670-2018 receive Second Reading. Carried.  
Res.172-2018

Public Participation Deputy Mayor Roy Krahulec moves to adopt the Policy Titled: Policy Res.174-2018 Public Participation as presented. Carried.

AltaGas Franchise Fee Res.176-2018	Mayor Casey Caron moves there will be no change to the current franchise fee percentage of 8.00% for 2019 with Alta Gas Utilities. Carried.
Safety Codes Quality Management Plan Res.173-2018	Deputy Mayor Roy Krahulec moves that Village of Waskatenau execute the Safety Codes Council: Joint Accreditation Quality Management Plan (QMP) Agreement between Smoky Lake County, the Town of Smoky Lake, the Village of Waskatenau & the Village of Vilna; and, Smoky Lake County, as the managing partner of the Joint Accredited Agency, be responsible for the administration, effectiveness and compliance with the said QMP in accordance with the Safety Codes Act, including the pursuant regulations, codes and standards, and amendments that are in force and applicable, in the following technical disciplines: Building, Electrical, Plumbing, Gas and Private Sewage Disposal Systems, via permitting, inspection and compliance monitoring services. Carried.
50 <sup>th</sup> Avenue Bridge  Res.177-2018	The 50 <sup>th</sup> Avenue bridge inspection was completed by WSP Canada on July 18, 2018 and they will send the report to Alberta Transportation for entry into their BIS System. Council reviewed the inspection report and a copy of the report will be sent with the Village of Waskatenau STIP bridge grant application. Public Works will fix the bridge marker and cut the vegetation along the ditches on both sides of the bridge. Deputy Mayor Roy Krahulec moves to file the bridge inspection report completed by WSP Canada on July 18, 2018 for information purposes. Carried.
ICF & IDP Extension Ministerial Order Res.175-2018	Mayor Casey Caron moves that Village of Waskatenau, as a regional partner with Smoky Lake County, Town of Smoky Lake and Village of Vilna agrees to pursue for consideration an extension to April 1, 2021 to complete the Intermunicipal Collaboration Frameworks (ICF's); and with any urban regional partners established to complete the Intermunicipal Development Plans (IDP's), in reference with the Ministerial Order No. MSL: 047/18 issued on July 19, 2018 by Honourable Shaye Anderson, Minister of Municipal Affairs; and submits a copy of the resolution within 90 days to the Minister and acknowledges receipt of the letter with Ministerial Order No. MSL: 047/18 attached received on July 25, 2018, from Honourable Shaye Anderson, Minister of Municipal Affairs. Carried.
Water Consumption	The water consumption at 5237 – 47 Street is extremely high and not a normal consumption use for that property. Council requested to investigate the high consumption reported on the meter and prove the meter is working properly.
Vehicle Noise 5203 – 49 Street	The Renter at 5203 – 49 Street is constantly revving his truck motor and complaints have been received in the neighbourhood. Council requested to review the Noise Bylaw and issue a warning to the Renter at the property. The Bylaw Officer will visit the property.
Financial Statement Res.178-2018	Mayor Casey Caron moves the July 31, 2018 and August 31, 2018 Financial Statements presented at this meeting be adopted for information purposes. Carried.
Correspondence	Alberta Health Services – water sample results. Smoky Lake County – fire news bulletin. AEMA – 2018 Stakeholder summit. Municipal Affairs – 2018 MSI operating plan approval. Municipal Affairs – 2017 MSI capital plan SFE approval. LaLaBiche County – N.L.L.S. – quality of service. Capital Region Water Commission – water transmission line shutdown for September 30 – October 2, 2018.

- Correspondence Hwy 28/63 Water – agenda September 20, 2018 & minutes August 15, 2018.  
RCDC – agenda September 18, 2018 & minutes July 17, 2018.
- Correspondence Deputy Mayor Roy Krahulec moves the correspondence presented at this meeting be adopted as read and filed for information.  
Res.179-2018 Carried.

### **COMMITTEE REPORTS**

- Inter-municipal Collaboration Bernice Macyk and Richard Warren attended the Inter-municipal Collaboration Framework meeting on September 4, 2018.
- First meeting with newly formed committee with appointed Councillor Board Members.
  - A new Terms of Reference for the Committee will be drafted.
  - Each municipality must provide Municipal Planning Services with a list of joint regional partnerships and a spreadsheet will be generated from the list.
  - Municipalities will have an opportunity to include in the ICF report any joint shared services they would like to see in the future with the other Smoky Lake region members.
  - Next Steps were reviewed.
- Smoky Lake Region Bernice Macyk attended the Administrator's meeting on September 13, 2018.
- Alberta Community Partnership grant – GIS Phase II – condition and data assessment. Village grant portion \$12,500.00 from ACP towards Sanitary CCTV inspection (FCM) and \$37,500.00 for project: roads & sidewalks assessment. The project will be completed by year end 2018 and information will be input into the GIS.
  - Applications for the 2019 ACP grant are now open. Smoky Lake region will apply for GIS Phase III for project: condition and data assessment water infrastructure: pumps, building, electrical, reservoir.
  - Federal Canadian Municipalities (FCM) grant – CCTV inspections. The camera inspections for the Waskatenau sanitary sewer has been completed. They are currently working in Vilna.
  - Tourism growth innovation fund – information purposes.
  - MuniSight – GIS recreation layer.
- RCDC Bernice Macyk attended the RCDC meeting on September 18, 2018.
- CEDO written report reviewed.
  - Delegations: Meadow Creek Farms and Canada Ukraine Chamber of Commerce (twinning initiative).
  - Introduction of new RCDC economic development assistant.
  - Letter of recognition of long-term economic contributions to community to Business.
  - Update – grant funding projects.
  - Update electric vehicle initiative grant.
  - Roundtable – regional discussion.
  - Executive session
- Smoky Lake Foundation No Council attended the Smoky Lake Foundation meeting on September 19, 2018.
- Hwy 28/63 Water No Council attended the Hwy 28/63 Water meeting on September 20, 2018 as it was the same time as today's Council meeting.
- J.M.M. The next Joint Municipality meeting is on September 24, 2018 in Waskatenau.

- Res.180-2018 Deputy Mayor Roy Krahulec moves to adopt the Committee reports as presented. Carried.
- Accounts Attached Addendum for Accounts Payable for period August 24, 2018 to September 20, 2018.
- Res.181-2018 Deputy Mayor Roy Krahulec moves the attached accounts be approved for payment in the amount \$54,665.69. Carried.
- Meeting Date(s)  
Res.182-2018 Mayor Casey Caron moves the Organization Meeting will be on October 18, 2018 at 9:00 a.m. followed by the Regular Council Meeting. Carried.
- Adjournment  
Res.183-2018 Mayor Casey Caron moves to adjourn the meeting at 10:45 p.m. Carried.

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**