

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**April 22, 2014**

Call to Order Mayor Casey Caron called the meeting to order with Deputy Mayor Sherry Frankard, Councillor Roy Krahulec, Municipal Administrator Bernice Macyk and Public Works Foreman Don Rosa in attendance at 3:05 p.m. in the Council Chambers.  
Delegations:  
Richard Jean – Joly, McCarthy & Dion

**Delegations**

Joly, McCarthy & Dion Richard Jean of Joly, McCarthy & Dion presented the 2013 audited Financial Statements.

**Foreman's Report**

Don Rosa reported to Council. (written report attached).

- Incoming chlorine at 1.63 mg/l.
- Chlorimeter was serviced by ClearTech and they will send us a certification certificate.
- An adjustment to the tower fill switch was done. Present setting is fill at 34 psi and stop at 36 psi.
- The flow to the lift station up to 150 m<sup>3</sup>/day during the warmer weather. Average is approx. 125 m<sup>3</sup>/day.
- Contacted D & G Distributors to get a quote for a new grasshopper unit with a trade in of the Village's two older units.
- Must repair a hole in a culvert at the residence 5132 – 48 Street.
- The two river pumps were picked up by the Purchaser Dan Kotylak.
- Council requested to start filling in some of the potholes in the alleys and to use the land leveler on them.

Res.53/2014 Deputy Mayor Sherry Frankard moves to adopt the Foreman's report. Carried.

Agenda Res.54/2014 Deputy Mayor Sherry Frankard moves to adopt the Agenda with the addition of drainage issues. Carried.

Regular Meeting Res.55/2014 Councillor Roy Krahulec moves to adopt the Minutes of the March 17, 2014 Regular Meeting. Carried.

**UNFINISHED BUSINESS**

Bridge Inspection Report Council reviewed the 50<sup>th</sup> Avenue Bridge Inspection report completed by Associated Engineering on September 19, 2013. Council requested to invite the bridge inspector to our next Council meeting to discuss the report.

Fire Hall Driveway Don Rosa will provide a drawing design for a new concrete pad for the Fire hall. ATCO Electric will be contacted to look at repositioning the anchor for the power pole for the new pad.

Res.56/2014 Mayor Casey Caron moves to advertise a Request for Proposal for the new Fire hall concrete pad. Carried.

New Grasshopper Lawnmower Res.57/2014 Mayor Casey Caron moves the Village of Waskatenau purchase a new Lawnmower Grasshopper model 727EFI from D & G Distributors in the amount of \$9,000.00 to include a trade in of the Village of Waskatenau old grasshopper units model 720 & 725K and the street sweeper broom attachment. Carried.

Nature Trail Signs Council requested Administration to prepare a Request for Proposal to be sent out for work on signs in the Village. Build wood frame boxes and posts for 16 nature trail signs. Extend Heritage sign near the Village entrance. Install new Weather Station sign.

### **NEW BUSINESS**

2013 Financial Statements Res.58/2014 Mayor Casey Caron moves to adopt the 2013 Audited Financial Statements as prepared by Joly, McCarthy & Dion. Carried.

Lift Station Telus Module Council reviewed the cost estimate from Token Electrical to replace the CDMA Module in the Lift Station emergency dial out telephone. Telus advised the module will be obsolete by 2015 and must be changed. Mayor Caron will obtain a cost estimate for the work from Pyramid Corporation and Council requested Administration to obtain a cost for the installation of new land line service as another option.

2014 S.I.P. Res.59/2014 Councillor Roy Krahulec moves the Village of Waskatenau approves Earthwise Contracting Ltd. to complete the 2014 Street Improvements Project in the amount of \$438,188.17 with the FOCUS Engineer Fees approx. cost of \$32,000.00 for a total project cost of \$470,000.00. Carried.

FCSS Policy New Forms Res.60/2014 Mayor Casey Caron moves to adopt the new Schedule A (grant application) & new Schedule B (final reporting application) for the Village of Waskatenau FCSS Policy. Carried.

FCSS Resident Survey Administration provided a sample Resident survey with a recommendation the Village sends out a similar survey through our FCSS program. Council advised to proceed with the preparation of the survey for their review. The results of the survey can be utilized for future planning or pursue new services.

Village Clean Up Day The Village Clean-Up day will be scheduled for the early part of May and will be part of the Village's Volunteer Appreciation Event. The residents, businesses, school and ATCO Electric will be invited to participate with a BBQ lunch to be served.

Holy Family School The Holy Family Catholic School will be celebrating their 10<sup>th</sup> Anniversary in 2014. They invited the Mayor and Council to attend the celebration.

Res.61/2014 Deputy Mayor Sherry Frankard moves to purchase a plaque to present to the Holy Family School for their 10<sup>th</sup> Anniversary. Carried.

Offer to Purchase 1.90 Acres Res.62/2014 Councillor Roy Krahulec moves to approve the Offer to Purchase from Waskatenau Motors in the amount of \$3,800.00 for the Village owned lands described as Pt. SW-16-59-19-W4th – 1.90 Acres. Carried.

Administration will complete the Transfer of Land document for registration.

Drainage Issues Council discussed cutting the ditch along the street near the residence of 5040 – 49 Street for better drainage and water flow. They also wish to have the ditch cut deeper starting from behind 5034 – 52 Street property to the railway track area and possibly look at pumping some of the water out of the ditch near the railway tracks. Alberta First Call will have to be contacted prior to any of the ditch work being started. Culverts in the Village also need to be cleaned using the fire truck for better water flow.

Financial Statements Res.63/2014	Deputy Mayor Sherry Frankard moves to adopt the March 31, 2014 Financial Statement as presented. Carried.
Correspondence	Alberta Health – water samples. Victoria Home Guard annual banquet. Alberta Transportation – bridge work North Saskatchewan River. Stonehill Investments – letter of support from joint municipalities. Alberta Tourism – highway signage. AHS – new health advisory councils. Municipal Affairs – 2012 SFE operating report MSI grant. Municipal Affairs – minister’s awards of excellence. Municipal Affairs – MSI capital grant & BMTG grant update. Alberta Historical Resources – heritage awards. Alberta Culture – Ukrainian village driving tours. Alberta Fire Chiefs Association – increased funding accidents on highways. Alberta Recycling – e-waste & paint roundup. AUMA – changes to education property tax assistance for seniors. Smoky Lake Foundation – 2013 requisition & 2012 audited financial statements. Highway 28/63 Water – agenda April 17, 2014 & minutes March 6, 2014. Evergreen Waste – agenda March 31, 2014 & minutes February 13, 2014. Evergreen Waste – 2013 audited financial statements. Evergreen Waste – 2013 deficit. RCDC agenda April 9, 2014 & minutes. Smoky Lake Foundation – meeting with AHS April 10, 2014 & foundation project meeting April 10, 2014. Smoky Lake Foundation – tour of manors in Smoky Lake April 16, 2014 & agenda April 16, 2014. AEMA – regional emergency plan review – County. AEMA – 2014 summit. AEMA – workshops dates. Travel Alberta – road show. City of Edmonton – low carbon future conference. EOEP - elected officials emergency preparedness course. ATCO – community symposium. N.L.L.S. – wording change to agreement. Municipal Affairs – census information. ACFA – annual meeting May 1, 2014. Rural Alberta water & wastewater survey. Grand Rapids Pipeline update. Smoky Lake Detachment – policing Smoky Lake County January 1, 2013 to January 1, 2014. Joint Municipalities agenda April 7, 2014 & minutes February 3, 2014. Regional Strategic Priorities Session – joint municipalities September 11 & 12, 2014.
Correspondence Res.64/2014	Mayor Casey Caron moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.
2014 FCSS Res.65/2014	Councillor Roy Krahulec moves to approve 2014 FCSS funding in the amount of \$50.00 to the Northern Lights Library conference. Carried.

### **COMMITTEE REPORTS**

Shared Municipal Services	Bernice Macyk attended an Administrator’s Shared Municipal Services meeting on March 24, 2014. <ul style="list-style-type: none"><li>• Reviewed summary sheet of Administrator’s analysis with Village Council for Bylaw Enforcement, Accounting</li></ul>
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	<p>Software Program. This information was presented at the last RCDC meeting.</p> <ul style="list-style-type: none"><li>• Administrator's started gathering information from each municipality for the Road Maintenance Shared Services component. For the next meeting Administrator's must each identify what type of work they may require for road maintenance, number of hours per year, current costs and level of service. Village Administration will prepare information with our Public Works.</li><li>• At the next Administrator's meeting other areas will be discussed: waste management and public utilities.</li><li>• The information for shared municipal services will be prepared for the RCDC committee to review.</li></ul>
Evergreen Waste	No Council attended the Evergreen Waste meeting on March 24, 2014.
FCSS Outcome Measures	Bernice Macyk met with a representative from the Alberta FCSS Department on March 27, 2014. New reporting requirements for FCSS Outcome Measures will be implemented by the Province. The Village amended our FCSS application to meet the new requirements. New information binders will be sent to all municipalities to help with completing the reports.
Inter-municipal Development Strategy	Bernice Macyk met with Municipal Planning Services on April 2, 2014 to review the draft Inter-municipal Development Strategy document they prepared as part of the joint Regional Collaboration project. The document will also be reviewed with CAO of Smoky Lake County and once finalized it will be presented to respective Councils.
<b>Res.66/2014</b> Proposed Annexation	Deputy Mayor Sherry Frankard moves that proposed Annexation between the Village of Waskatenau and the Smoky Lake is included in the map and the Inter-municipal Development Strategy. Carried.
Smoky Lake Foundation	<p>Mayor Casey Caron attended the Special Smoky Lake Foundation meetings on April 3, 2014 and April 7, 2014 with both meetings held mostly In-Camera.</p> <p>Mayor Caron attended the Smoky Lake Foundation meeting on April 9, 2014 to meet with Minister Jeff Johnson and Associate Minister Dave Quest (Alberta Seniors). Tour of Bar-V-Nook facility and discussion about AHS contract for new lodge facility.</p> <p>Deputy Mayor Sherry Frankard attended the Smoky Lake Foundation Project Meeting on April 10, 2014.</p> <ul style="list-style-type: none"><li>• Reviewed indoor structure items i.e. bathtubs.</li><li>• Framing for the new building to start in May 2014.</li><li>• Reviewed nurse call station areas.</li><li>• A new committee was set up to look at the core services to be provided and what is to be paid by AHS.</li><li>• Financial report. – Government progress payment is needed to continue with the project.</li><li>• Possible transfer of the title of the building to the government.</li><li>• There is currently no contract in place with AHS or template which is now being worked on by Committee.</li><li>• The Smoky Lake Foundation is in charge of the building and AHS will look at the core services.</li></ul> <p>Deputy Mayor Sherry Frankard attended the Smoky Lake Foundation Regular Board meeting on April 16, 2014.</p> <ul style="list-style-type: none"><li>• The Board toured the Manors in Smoky Lake and will be touring the Waskatenau Manors on May 21, 2014. She would like also our Council to attend the tour in Waskatenau if they are available.</li></ul>

J.M.M. Mayor Casey Caron and Councillor Roy Krahulec attended the J.M.M. on April 7, 2014.

- Smoky Lake R.C.M.P. report & District Commander report.
- RCDC – Smoky Lake County would like one more member on the joint Committee.
- Lakeland Catholic & Aspen View School Board reports.
- Wide-load permits on Highway #28.
- Anti-bullying presentation – looking at different ideas for a community wide campaign, not just for schools.
- Wild Pink Yonder – Ride for Cancer Fundraiser presentation.

RCDC Mayor Casey Caron and Bernice Macyk attended the RCDC meeting on April 9, 2014.

- Terms of Reference – RCDC – County to draft Bylaw.
- Highway #855 – set up a meeting with Buffalo Lake.
- Highway 28/831 Intersection – joint municipal letter to government.
- Stonehill Investment Group – biodiesel project update.
- Recreational Vehicle survey results.
- Tradeshow – Ft. McMurray – update.
- Inter-Municipal Development Strategy Update by Municipal Planning Services.
- Shared Municipal Services Delivery – summary/analysis for Bylaw Enforcement and Accounting Software Program.
- Recreation and Wellness Program – future motivation speakers for event.
- RCDC financial update.
- New regional Family & Community Engagement Councils being established in the Province.
- In-Camera Executive session.

Hwy 28/63 Regional Water Mayor Casey Caron attended the Hwy 28/63 Water meeting on April 17, 2014.

- Financial report.
- Possible future regional partner with St. Paul County.
- Telus issue – lawsuit update.

Accounts Attached Addendum for Accounts Payable for period March 18, 2014 to April 22, 2014.

Res.67/2014 Deputy Mayor Sherry Frankard moves the attached accounts be approved for payment in the amount \$224,765.95. Carried.

Meeting Date Mayor Casey Caron moves the next Regular Meeting will be held on May 20, 2014 at 3:00 p.m. Carried.

Res.68/2014

Adjournment Deputy Mayor Sherry Frankard moves to adjourn the meeting at 7:00 p.m. Carried.

Res.69/2014

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**MUNICIPAL ADMINISTRATOR**