

VILLAGE OF WASKATENAU
Regular Council Meeting
March 21, 2019

Call to Order Mayor Casey Caron called the meeting to Order with Councillor Richard Warren, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 9:00 a.m. in the Council Chambers.
Deputy Mayor Roy Krahulec is working out of town.
Victoria Trail Ag. Society – David Harsulla and Joan Lazowski
JMD Group – Richard Jean
Smoky Lake Signal: Michelle Melnyk

Delegation

Victoria Trail Ag. Society President David Harsulla and Secretary-Treasurer Joan Lazowski provided a written presentation to Council regarding the operations of the Victoria Trail Ag. Society. They are newly appointed Executive Board members. The Village received a letter and documents from the Victoria Trail Ag. Society detailing the projects, costs, grants and Village loan at the Arena.

- Repayment plan structure for the Village loan – 3 year plan.
- Total Project Cost for the Arena upgrades was \$825,000.00 and the only debt owing is the \$80,000.00 to the Village of Waskatenau. Reviewed expense breakdown of projects.
- Arena is operating as a Horse Riding Center, Fitness Center with a contracted operator. They also run the Skateboard Park and outdoor Skating Rink.
- A 2019 proposed budget was presented and they are going to be looking at a marketing strategy for both Centers. They are looking for multiple users for the Arena i.e. Motor cross bikes.
- The loan agreement of \$80,000.00 with the Village expired on December 31, 2018.
- The Village advised that VTAS should have met with the Village during construction as the renovation to the Fitness Center was over budget.
- The Ag. Society will be making a payment today to the Village in the amount of \$28,000.00 with the funds coming from their last casino. Their next casino will be in 2020. They will make payments to the Village as funding comes and should have the loan paid out by December 31, 2021.
- The Ag. Society inquired if there were any partnerships in place between the Victoria Trail Ag. Society and the Village.
- Council will discuss their presentation at this meeting and will notify the Victoria Trail Ag. Society with the next steps required for the Village Loan repayment.

JMD Group Richard Jean from JMD Group presented the 2018 audited Financial Statements at the meeting.
2018 Financial Statement Mayor Casey Caron moves to adopt the 2018 audited Financial Statement as prepared by JMD Group.
Res.46-2019 Carried.
Management Letter Councillor Richard Warren moves to accept the 2018 Management Letter prepared by JMD Group for the year-end 2018 for information purposes. Carried.
Res.47-2019

Foreman's Report

Foreman's Report Don Rosa presented a written Foreman's report to Council. (copy attached).
Res.48-2019 Councillor Richard Warren moves to adopt the Foreman's report. Carried.

Agenda Councillor Richard Warren moves to adopt the Agenda with the addition of the Victoria Trail Ag. Society Loan Agreement. Carried.
Res.49-2019

Regular Meeting Mayor Casey Caron moves to adopt the Minutes of the February 21, 2019 Regular Council Meeting. Carried.
Res.50-2019

UNFINISHED BUSINESS

- FCM Sanitary Sewer Project
Res.51-2019
- Mayor Casey Caron moves to adopt the Infrastructure Assessment and 10-year Capital Plan Final Report for the Village of Waskatenau sanitary sewer project as prepared by MPE Engineering Ltd. Carried. The Village of Waskatenau has filed the final reporting requirements for the project with FCM and is waiting for the \$50,000.00 grant funding from FCM. The CCTV camera footage will be reviewed and a plan will be developed for the sanitary sewer infrastructure utilizing the report and CCTV inspection.
- 50th Avenue Upgrade
Res.52-2019
- A cost estimate was received from the Smoky Lake County to upgrade 50th Avenue from the west Village boundary to the bridge on the east side. Councillor Richard Warren moves to approve the 50th Avenue Street Improvement in the amount of \$64,624.00 to a maximum of \$70,000.00 with the work to be completed by the Smoky Lake County in 2019. Carried.
- Victoria Trail Ag. Society Loan Agreement
Res.53-2019
- Mayor Casey Caron moves to accept the presentation by the Victoria Trail Ag. Society at the Council meeting on March 21, 2019 for information purposes and their cheque in the amount of \$28,000.00 towards the Village of Waskatenau loan; and to discuss a new loan repayment agreement with the Victoria Trail Ag. Society at a future Council Meeting Date. Carried.

NEW BUSINESS

- Appoint SDAB Board Members
Res.54-2019
- Councillor Richard Warren moves to appoint the following as Board Members to the Village of Waskatenau Subdivision and Development Appeal Board:
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|------------------|
| Grant Geroud |
| Terry Melnyk |
| Christine Hansen |
- Carried.
- MSI Amending Agreement
Res.55-2019
- Mayor Casey Caron moves to execute the Municipal Sustainability Initiative (MSI) Amending Memorandum of Agreement to extend the program with Alberta Municipal Affairs. Carried.
- Letter of Support Request
Res.56-2019
- A written request for a Letter of Support was requested by a formal resident in the Smoky Lake Region. Mayor Casey Caron moves to file the letter with no action to be taken. Carried.
- Waskatenau Old Nuisance Grounds
Res.57-2019
- The Village of Waskatenau reviewed the **Phase II Environmental Site Assessment report** at the joint Smoky Lake County and Village of Waskatenau meeting on March 15, 2019. Councillor Richard Warren moves the Village of Waskatenau send a Letter of Support to the Smoky Lake County requesting they ask Alberta Environment for the reduction of the setback on the Old Nuisance Grounds described as S.E. 16-59-19-W4th based on the Phase II Environmental Site Assessment report. Carried.
- Smoky Lake R.C.M.P. Detachment Survey
- Council reviewed the survey to be completed by the Village of Waskatenau for the Smoky Lake R.C.M.P. Detachment. Recommendations were made in regards to the survey questions and it will be completed and returned to the Detachment.
- Financial Statement
Res.58-2019
- Councillor Richard Warren moves the February 28, 2019 Financial Statement be adopted for information purposes. Carried.

Correspondence Smoky Lake County – March fire news bulletin.
Volunteer Alberta – grant approved for 2019.
Alberta Health Services – water sample results.
Smoky Lake Region – RCDC – CEDO resignation.
JMP Group – audit planning 2018.
Municipal Affairs – MSI extension amending agreement.
Smoky Lake Region Fire & Rescue Committee – 2018 year end summary.
Smoky Lake Region Fire & Rescue – agenda February 22, 2019 & minutes June 18, 2018.
Hwy 28/63 Water – agenda March 5, 2019 & minutes January 28, 2019.
Smoky Lake County & Village of Waskatenau – agenda March 15, 2019.
Letter to Smoky Lake County – drainage ditch on west side of Village and County.

Correspondence Mayor Casey Caron moves the correspondence presented at
Res.59-2019 this meeting be adopted as read and filed for information. Carried.

COMMITTEE REPORTS

Smoky Lake Region Fire & Rescue Mayor Casey Caron and Don Rosa attended the Smoky Lake Region Fire & Rescue meeting on February 15, 2019.

- Organizational Meeting with Mayor Caron appointed the Chairperson.
- The Smoky Lake Region will be hosting a “Boot Camp” for age group 14 to 18 years. It will be a one week session. It will be an introduction to fire services and a recruitment exercise for the region. The Smoky Lake County will serve as the host. There may be a cost to attend with a refund to the attendees once they complete the course.
- There is a new Regional Fire Chief for our area.
- A 2018 report card for the region for fire services will be placed on each municipal website.

Alberta Environment Water Operations There was a water operations review with Alberta Environment at the Village Office on March 1, 2019. Don Rosa and Bernice Macyk attended the review. An inspection report will be sent to the Village once it has been finalized. There were no red flag concerns during the inspection.

Hwy 28/63 Water Mayor Casey Caron attended the Hwy 28/63 Water meeting on March 5, 2019.

- The Government member appointed to the water commission projects was going to be retiring. He was appointed to stay on until September 2019.
- The Hwy 28/63 Commission will manage the Whitefish Lake project until it is completed and then turn the operations to Whitefish.
- The new reservoir for Whitefish is being built outside the Reserve.
- Budget reviewed.
- Presentation of the 2018 audited financial statements.

Smoky Lake County & Village of Waskatenau Mayor Casey Caron, Councillor Richard Warren and Bernice Macyk attended a joint Smoky Lake County and Village of Waskatenau meeting on March 15, 2019.

- Reviewed the Phase II Environmental Site Assessment report on the Waskatenau Old Nuisance Grounds located at S.E.16-59-19-W4th. The next steps to reduce the setback on the Nuisance Grounds and future clean up of the site were discussed.
- Industrial pre-zoning in the Smoky Lake County was discussed as per our Inter-municipal Development Plan with the Smoky Lake County.

Evergreen Waste	No Council attended the Evergreen Waste meeting on March 21, 2019 as it was the same time as our Village Council meeting.
Res.60-2019	Mayor Casey Caron moves to adopt the Committee reports as presented. Carried.
Accounts	Attached Addendum for Accounts Payable for period February 22, 2019 to March 21, 2019.
Res.61-2019	Councillor Richard Warren moves the attached accounts be approved for payment in the amount \$31,469.13. Carried.
Meeting Dates Budget & Regular Res.62-2019	Mayor Casey Caron moves the Budget meeting date will be April 25, 2019 at 9:00 a.m. with the Regular Council meeting to follow the Budget meeting. Carried.
Adjournment Res.63-2019	Mayor Casey Caron moves to adjourn the meeting at 11:40 a.m. Carried.

VILLAGE OF WASKATENAU

Per: _____
MAYOR

Per: _____
CHIEF ADMINISTRATIVE OFFICER