

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**March 17, 2016**

Call to Order Mayor Casey Caron called the meeting to order with Deputy Mayor Roy Krahulec, Municipal Administrator Bernice Macyk in attendance at 9:05 a.m. in the Council Chambers. Public Works Don Rosa on vacation. Councillor Karen Melanson entered the meeting at 9:30 a.m.

**Delegations**

JMD Group Richard Jean of JMD Group presented the 2015 audited Financial Statement.

**Foreman's Report**

Foreman's Report Don Rosa provided a written report to Council (copy attached).  
Res.34/2016 Mayor Casey Caron moves to adopt the Foreman's Report.  
Carried.

Agenda Mayor Casey Caron moves to adopt the Agenda with the  
Res.35/2016 additions of Pepper's Water Meter, 2015 audited Financial Statement and Library Meeting. Carried.

Regular Meeting Deputy Mayor Roy Krahulec moves to adopt the Minutes of the  
Res.36/2016 February 18, 2016 Regular Meeting. Carried.

**UNFINISHED BUSINESS**

Employee Vacation Deputy Mayor Roy Krahulec moves to amend the Village of  
Policy Waskatenau Employee Vacation Policy as presented effective  
Res.37/2016 January 1, 2016. Carried.

Pepper's Water Mayor Casey Caron moves to send Pepper's Highway Service a  
Meter – Gas Station letter requesting they install the water meter at the new Gas Station  
Res.38/2016 within 30 days of the date of the letter or the Village of Waskatenau  
will have no alternative but to close the water service. Carried.

**NEW BUSINESS**

Anne Chorney Deputy Mayor Roy Krahulec moves to appoint Jessica Olchowy  
Public Library as a Board Member to the Anne Chorney Public Library and  
Res.39/2016 to remove Candace Hansen as a Board Member. Carried.

Bylaw #608/2007 Councillor Karen Melanson moves to update Schedule "A"  
Update Schedule "A" defined as the Currently Established Boards, Committees and  
Committees Portfolio's as attached to the Council Procedure Bylaw #608/2007.  
Res.40/2016 Carried.

Bylaw #636/2011 Deputy Mayor Roy Krahulec moves to table the item dealing  
Fireworks with Fireworks in the Fire Protection Services Bylaw 636/2011  
Res.41/2016 until the next regular Council meeting. Carried.

Highway 28/63 Council reviewed the Phase 3 Construction Capital Cost  
Regional Water invoice for the Village of Waskatenau portion of the project in  
Commission the amount of \$1,316.00. Council reviewed the 2015  
Administration fees invoice for the Village of Waskatenau cost-  
shared portion in the amount of \$16,630.30. Council  
discussed the formula for the calculation of the Administration  
fees should be discussed at the next Highway 28/63 Water  
Commission meeting.

2015 Surplus to Deputy Mayor Roy Krahulec moves to put the 2015 surplus in  
Reserve Account a new Streetlight Reserve account and to transfer the funds at  
Res.42/2016 the next regular Council meeting. Carried.

Water Tower Driveway Res.43/2016	Mayor Casey Caron moves to table the Water Tower Driveway approach until the next regular Council meeting in order to discuss the design plans with Foreman Don Rosa. Carried.
Carillon Services Contract	The Village has noticed this winter that Carillion is not snow plowing and sanding the street the entire distance from the Village's Highway 28 approach entrance to our 52 Avenue and 50 Street (to the arena). Council requested that a letter be sent to Carillion asking them to check their services contract and provide a response back to the Village of Waskatenau.
Garage 5104 – 49 Street	Inquiry by Council regarding the direction of the garage door at the new garage construction at 5104 – 49 Street. Administration advised the owner is aware that he is responsible for the installation of a new culvert for the garage driveway and Public Works reviewed the application at the time of the approval in relation to the culvert.
<b>"In-Camera" Res.44/2016</b>	<b>Mayor Casey Caron moves to go "In-Camera" at 10:51 a.m. for the purposes to discuss an employment letter. Carried.</b>
<b>"Out-of-Camera" Res.45/2016</b>	<b>Mayor Casey Caron moves to go "Out-of-Camera" at 10:56 a.m. Carried.</b>
Letter to Resident Res.46/2016	Deputy Mayor Roy Krahulec moves the Village of Waskatenau will make no payment to Marshall Sawchuk for work completed in 1972. Carried.
2015 Audited Financial Statement Res.47/2016	Councillor Karen Melanson moves to adopted the 2015 audited Financial Statement. Carried.
Financial Statement Res.48/2016	Councillor Karen Melanson moves the February 29, 2016 Financial Statement presented at this meeting be adopted for information purposes. Carried.
Correspondence	Anne Chorney Library – change Board members. AEMA – regional emergency plan review. AEMA – training courses. AEMA – framework – emergency social services. Fire Commissioner – announcement 2015/16 Fire Services Emergency program. Smoky Lake County – fire news bulletin. Alberta Health Services – water samples. Volunteer Alberta – grant approval. AUMA – linear property tax revenue/cost-sharing. Communities In Bloom – Canada's 150 anniversary. Grace Energy – provincial solar funding. 2016 Minister's Seniors service awards. Health Workforce for Alberta – rural physicians funding. Smoky Lake RCMP Detachment 2015 crime statistics. RCDC - agenda February 29, 2016 & minutes January 26, 2016. Hwy 28/63 Regional Water – agenda March 3, 2016 & minutes January 28, 2016. Evergreen Waste – agenda March 10, 2016 & minutes February 11, 2016. Anne Chorney Public Library – agenda February 21, 2016. Health Advisory Council – minutes Lakeland communities health advisory council January 21, 2016. Smoky Lake RCMP – response community consultation.
Correspondence Res.49/2016	Councillor Karen Melanson moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

## **COMMITTEE REPORTS**

- N.L.L.S Meeting Julie Krahulec presented a written report for the Northern Lights Library Board meeting she attended on February 27, 2016.
- RCDC Meeting Councillor Karen Melanson and Bernice Macyk attended the RCDC meeting on February 29, 2016.
- CEDO report.
  - 20 Year Strategic Plan – review and update at next RCDC meeting. Present to individual councils.
  - CEDO performance appraisal – complete at next RCDC meeting.
  - Chairperson report – advertise our available lands for sale jointly. Get some activity going. Let people know what is out there.
  - Public FOCUS group meeting April 4, 2016 – agriculture field.
  - Regional Strategic Priorities Chart – no update.
  - Regional Strategic Priorities Workplan – update for next meeting.
  - Community Wellness – policy draft to be completed and to be reviewed by CAO's before it is presented to committee.
  - 2016 financial update.
  - Round table discussions – regional updates by each municipality.
  - Smoky Lake Pumpkin Growers – rural champion award at Growing Rural Tourism.
- Hwy 28/63 Water Deputy Mayor Roy Krahulec attended the Hwy 28/63 Water meeting on March 3, 2016.
- Telus issue – no update.
  - Operations report from Joyce Pierce.
  - Financial report presented.
  - Phase III documentation sent to the Government.
  - All deficiencies for Phase III have been completed.
  - In-Camera session.
- Evergreen Waste Deputy Mayor Roy Krahulec attended the Evergreen Waste meeting on March 10, 2016.
- Reviewed new 2016 budget with the tipping fees to be increased.
  - Looking for areas to decrease costs to reduce deficit – downsize staff.
  - Alberta Environment – liners in cells good.
  - Business Plan update.
  - Expense cost for white products recycling - \$7.00/tonne for all products.
  - Cannot continue operating the site in a deficit.
- Emergency Mgmt Bernice Macyk attended a Table Top Emergency Management exercise meeting on March 15, 2016.
- Regional Bylaw needs to be updated.
  - Table Top version in discussion – no exercise at this meeting.
  - ICS Model – assigned names to ICS positions for the Emergency Operations Center. Minimum training requirements to be ICS100.
  - Received Regional Emergency Plan updated manual from Trevor – ongoing updates.
  - CEMP – hazard identification online site – Trevor to update for the region.

- Emergency Social Services – where is it going. Is it one central position. Need Councillors approval to move forward.
- Next Steps – set up Regional Emergency Committee meeting in April. Do an actual Table Top exercise with the people assigned to roles in the Operations Center.

Anne Chorney Public Library

Deputy Mayor Roy Krahulec attended the Library meeting in March, 2016.

- Library donated to the Youth Foundation silent auction supper.
- The library purchased \$1,000.00 of new books.
- The deck and ramp will be repaired.
- Policy manual to be updated.
- Changes to the Board members.
- The Library purchased a new popcorn machine for library events and will rent it out to other groups.
- Flash Fire & Safety completed an inspection – need new extinguishers and exit lights.
- Library is planning their upcoming events.

Accounts

Attached Addendum for Accounts Payable for period February 19, 2016 to March 17, 2016.

Res.50/2016

Councillor Karen Melanson moves the attached accounts be approved for payment in the amount \$26,531.66. Carried.

Meeting Date  
Res.51/2016

Mayor Casey Caron moves the next Regular Council Meeting will be on April 21, 2016 at 9:00 a.m. Carried.

Adjournment  
Res.52/2016

Mayor Casey Caron moves to adjourn the meeting at 12:20 p.m. Carried.

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**Chief Administrative Officer**