

VILLAGE OF WASKATENAU
Regular Council Meeting
March 17, 2014

Call to Order Mayor Casey Caron called the meeting to order with Deputy Mayor Sherry Frankard, Councillor Roy Krahulec, Municipal Administrator Bernice Macyk and Public Works Foreman Don Rosa in attendance at 2:00 p.m. in the Council Chambers.
Delegations:
Sheila Neil – Kalyna Country
Shawnalee Shwetz, Ken Krahulec, Ray Huot – Anne Chorney Public Library
Mark Watson – Smoky Lake Signal

Delegations

Sheila Neil Sheila Neil from Kalyna Country provided a verbal presentation to Council:

- Visiting municipalities to showcase Kalyna Country.
- New Days Trips Tourism map for the summer. Asking municipalities if they have any ideas for a winter map.
- Kalyna Country and Lakeland working in a joint effort for the print guide for 2014. Rather than asking for advertising dollars for two guides they are sharing one.
- AGM IN April.
- Signage funding incentives from Provincial government for tourism.
- Six themes of Kalyna Country.
- Other areas they are looking at are an aerial slideshow and ecomuseum partnerships.

Anne Chorney Public Library The revised lease agreement was received back from the Lakeland Catholic School Board for the use of the old ECS building for a library. Council and members of the Anne Chorney Public Library reviewed the lease and made minor changes to the document. Concern that no capital costs for renovations completed by the Library Board will be returned to them in the agreement. Brief discussion regarding possibly purchasing the building. The Library Board will submit the small revisions to Lakeland Catholic School Board.

Foreman's Report

Don Rosa reported to Council. (written report attached).

- Water – incoming chlorine at 1.71 mg/l.
- New prominent chlorine analyzer installed and working.
- Lift Station – good. Last month both pumps simultaneously pumped for 0.5 hours. This happens either if one pump is restricted or too much flow is coming in for one pump to handle. Pumping cycles were timed and equal. No restrictions – mostly likely high flow.
- Transfer Station – some oil containers were picked up.
- Drainages in the Village have been opened up to help with run-off. No major issues to date.
- Parking lot at Pine Creek Manor to be re-designed by the Smoky Lake Foundation.

Res.31/2014 Deputy Mayor Sherry Frankard moves to adopt the Foreman's report. Carried.

Agenda Res.32/2014 Deputy Mayor Sherry Frankard moves to adopt the Agenda. Carried.

Regular Meeting Res.33/2014 Deputy Mayor Sherry Frankard moves to adopt the Minutes of the February 14, 2014 Regular Meeting. Carried.

UNFINISHED BUSINESS

- Emergency Unit #408-Ford 550 A letter was received from the Smoky Lake County on March 4, 2014 stating the Waskatenau Fire Department Emergency Unit #408 will remain in the Village of Waskatenau as stated in the Smoky Lake County Bylaw #1248-12. Council filed for information purposes.
- “In-Camera” Res.34/2014** **Mayor Casey Caron moves the Village of Waskatenau move “In-Camera” at 2:28 p.m. to discuss the Tax Arrears List. Carried.**
- “Out of Camera” Res.35/2014** **Mayor Casey Caron moves the Village of Waskatenau move “Out of Camera” at 2:36 p.m. Carried.**
- Tax Arrears List Res.36/2014 Mayor Casey Caron moves to place Roll #5600 on the March 31, 2014 Tax Arrears List. Carried.
- Offer to Purchase Village Lands 1.90 Acres Res.37/2014 Mayor Casey Caron moves the Village of Waskatenau sells the Village owned lands described as SW-16-59-19-W4th – 1.90 Acres to Waskatenau Motors at market value per acre at \$2,000.00 for a total sale amount of \$3,800.00. Seconded by Councillor Roy Krahulec. Deputy Mayor Sherry Frankard abstains from the vote as she is an employee of Waskatenau Motors.
- Campground/Ball Diamond Garbage Bin Res.38/2014 Deputy Mayor Sherry Frankard moves to contract Myron Zaplotinsky to provide the Village of Waskatenau with 1 garbage bin to be placed at the campground/ball diamond facility for the period May – August for 2 pick-ups per month at the cost of \$150.00 per month. Carried.

NEW BUSINESS

- TRAVIS MJ Res.39/2014 Councillor Roy Krahulec moves the Village of Waskatenau does not sign the Memorandum of Agreement with Alberta Transportation for the collection of permit fees for the Provincial Transportation Routing and Vehicle Information System (TRAVIS MJ). Carried. TRAVIS is an electronic oversize commercial vehicle permitting system.
- 2014 S.I.P. Res.40/2014 Councillor Roy Krahulec moves the Village of Waskatenau authorizes FOCUS Engineering to proceed with the Tender for the 2014 Street Improvements Project. Carried.
- RCDC - Shared Services Bernice Macyk reported to Council the joint Administrators are reviewing a list of Shared Municipal Services as directed by the RCDC Committee. A long list was compiled at the RCDC meeting on February 11, 2014 with Councils and Administration. The next steps was to have the Administrators provide an “Work Action Plan” on the pros and cons and options on shared services based on the top 8 priorities recommended by the RCDC Committee and provide information at the next scheduled RCDC meeting. The top eight shared services are bylaw enforcement, accounting software program, road maintenance, waste management, GIS, fire services, public utilities, FCSS.
- Request for Proposal Nature Trail Signs Bernice Macyk advised the Village has a number of outstanding projects for building sign stands for the nature trail and installing the signs as well as other signs in the Village. Can the Village advertise a Request for Proposal for this project? Council requested Administration to prepare an itemized project list for the next Council meeting.
- Hwy 28/63 Water Debenture Phase III Res.41/2014 Phase II Mayor Casey Caron moves the Village of Waskatenau pays the 2013 Waterline Phase III Capital Costs Debenture invoice in the amount of \$171,358.00 to the Highway 28/63 Regional Water Services Commission. Carried.
Mayor Casey Caron moves the Village of Waskatenau pays

- Res.42/2014 the 2013 Waterline Phase II Capital Costs Debenture invoice in the amount of \$4,818.00 to the Highway 28/63 Regional Water Services Commission. Carried.
- Summer
Employment
Res.43/2014 Deputy Mayor Sherry Frankard moves the Village of Waskatenau hires a Summer Temporary Employee to work in the Public Works Department for the months May to August 2014. Carried.
- Offer to Purchase
Isuzu Pumps
Res.44/2014 Councillor Roy Krahulec moves the Village of Waskatenau sells the two Isuzu 4-inch water pumps in the amount of \$4,000.00 to Dan Kotylak with the condition of the sale to be sold "As Is" and "Where Is"; and to rescind Village of Waskatenau Resolution #118/2011. Carried.
The Village of Waskatenau will not be selling the Ford 6-inch water pump.
- Bulk Water Price A letter was received from Metro's Contracting requesting the Village consider reducing the cost of bulk water purchases for his company as he is currently purchasing large volumes of water from the Village. Council requested a letter be sent to Metro's Contracting advising the Village of Waskatenau is offering our best price for purchasing bulk water from our tower per cubic meter and cannot provide him with a lower rate. Council also welcomed Metro's Contracting to attend the next Council meeting to further discuss the bulk water price.
- Bridge Inspection
Report
Res.45/2014 A copy of the bridge inspection report was finally received from Associated Engineering.
Mayor Casey Caron moves to table the bridge inspection report until our April Council meeting. Carried.
- Budget Meeting
Res.46/2014 Councillor Roy Krahulec moves to set the Budget Meeting date for April 14, 2014 at 7:00 p.m. Carried.
- Financial
Statements
Res.47/2014
Res.48/2014 Deputy Mayor Sherry Frankard moves to adopt the January 31, 2014 Financial Statement as presented. Carried.
Councillor Roy Krahulec moves to adopt the February 28, 2014 Financial Statement as presented. Carried.
- Correspondence Kalyna Country – promotional materials.
Alberta Health – water sample results.
Communities in Bloom – registration information.
AEMA – emergency courses.
Alberta Tourism, Parks & Recreation – 2017 Alberta 55 Winter games.
Go East – culinary trail pilot project.
Minister of Municipal Affairs – conference call with Minister March 7, 2014 – 2014 budget.
Child & Family Services – new regional family and community engagement councils.
Highway 28/63 Regional Water – 2014 water rate increase.
ATCO Community Symposium – conference dates.
Kalyna Country – annual general meeting April 12, 2014.
Municipal Affairs – collaborative leadership workshop.
Municipal Affairs – webinar – performing employee evaluations.
Municipal Affairs – 2014 municipal grant program changes.
FCSS Northeast Regional Spring meeting – April 25-26, 2014.
AEMA – emergency ALERT practices.
Smoky Lake County – commercial re-zoning application.
Smoky Lake Foundation – agenda March 13, 2014 & minutes February 13, 2014.
Volunteer Alberta – 2014 enhancement grant approval.
Highway 28/63 Regional Water – agenda March 6, 2014 & minutes February 6, 2014.
Rose Short – drainage on property.
Grande Rapid Pipelines – project update.
Safety Codes Council – new certification/training building officers.

Correspondence Res.49/2014 Deputy Mayor Sherry Frankard moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

COMMITTEE REPORTS

Smoky Lake Foundation No Council attended the Smoky Lake Foundation meeting on February 19, 2014 with Provincial Health to discuss the new lodge.

Mayor Casey Caron attended the Smoky Lake Foundation meeting on March 12, 2014.

- No bank statement available for financial report.
- Staffing concern addressed.
- Northern Zone meeting April 25, 2014.
- Maintenance report provided by staff.
- Waskatenau Manors discussed for maintenance items. The Foundation will tour both Manors in Waskatenau in May and will also look at the parking layout for Pine Creek Manor.
- Executive session – staffing.

Deputy Mayor Sherry Frankard attended the Smoky Lake Foundation meeting on March 13, 2014.

- Re-cap on new lodge project.
- Communication to be set-up with AHS to find out what they are paying for and services for the new lodge.
- Furnishing for new lodge is coming in lower than budget.
- Fire Exit – review entrance/exit points for new lodge.
- Looking to re-use the old sign for the new lodge as the cost for a new sign is extremely high.
- Looking for qualified maintenance people for new lodge to handle the operations i.e. boilers.

RCDC Shared Services Bernice Macyk attended the Administrators RCDC Shared Services meeting on March 5, 2014 and reported information as part of an agenda item.

Hwy 28/63 Water Mayor Casey Caron attended the Hwy 28/63 Water meeting on March 6, 2014.

- Lawyer attended the meeting to discuss the Telus lawsuit in an executive session.
- Engineers reported the costs for Phase III came in lower than budget by approx. 8 million.
- County of St. Paul looking into extending the regional water line.

Loss Control Consultants Loss Control Consultants were completing an appraisal of the Village-owned buildings to update the values for Jubilee Insurance on March 17, 2014. They were completing the appraisal on Village buildings greater than \$100,000.00 in value at no cost to the municipality. Any appraisal completed on buildings less than \$100,000.00, a cost was charged to the municipality. The Village requested additional appraisals to be done as well as an update for the contents insurance for the Village Office/Firehall buildings. The contents for the Firehall do not include bunker or mobile equipment. The service was also extended to the Additional Named Insured groups as well.

Accounts Attached Addendum for Accounts Payable for period February 15, 2014 to March 17, 2014.

Res.50/2014 Mayor Casey Caron moves the attached accounts be approved for payment in the amount \$38,998.47. Carried.

Meeting Date Councillor Roy Krahulec moves the next Regular Meeting will be
Res.51/2014 held on April 22, 2014 at 3:00 p.m. Carried.

Adjournment Mayor Casey Caron moves to adjourn the meeting at 5:40 p.m.
Res.52/2014 Carried.

VILLAGE OF WASKATENAU

Per: _____
MAYOR

Per: _____
MUNICIPAL ADMINISTRATOR