

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**March 14, 2017**

Call to Order Mayor Casey Caron called the meeting to order with Deputy Mayor Roy Krahulec, Councillor Karen Melanson, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 9:10 a.m. in the Council Chambers.  
Delegation: Richard Jean – JMD Group

**Delegations**

JMD Group Richard Jean presented the 2016 audited financial statements.

**Foreman's Report**

Foreman's Report Don Rosa provided a written report to Council (copy attached).  
Res.35-2017 Mayor Casey Caron moves to accept the Foreman's Report.  
Carried.

Agenda Deputy Mayor Roy Krahulec moves to adopt the Agenda.  
Res.36-2017 Carried.

Regular Meeting Councillor Karen Melanson moves to adopt the Minutes of the  
Res.37-2017 February 16, 2017 Regular Meeting. Carried.

**UNFINISHED BUSINESS**

World Financial The Village received a legal opinion from Brownlee LPP in regards to  
Group investments with World Financial Group.  
Res.38-2017 Mayor Casey Caron moves to file the legal opinion letter received from  
Brownlee LPP for information purposes. Carried.

**NEW BUSINESS**

2016 Financial Councillor Karen Melanson moves to adopt the audited 2016  
Statement financial statements and approves the amount of \$5,000.00  
Res.39-2017 transferred from the Street Light Reserve Account to operations.  
Carried.

Safety Codes Councillor Karen Melanson moves that Village of Waskatenau  
Services adopts the Request for Proposals for a Safety Codes Services  
Request for Proposal Agreement and the terms and conditions therein, and allow  
Res.40-2017 Smoky Lake County, as the managing partner to advertise said  
Request for Proposals on the Alberta Purchasing Connection for a  
duration of two weeks. Carried.

Bylaw Officer Deputy Mayor Roy Krahulec moves to approve the renewal of the  
Contract contract effective January 1, 2017 for a one year  
Res.41-2017 term with the addition of a monthly summary report to be added  
into the terms of the contract agreement. Carried.

Municipal Census The Village population numbers recorded with Statistics Canada  
for the last Federal Census is low and a new municipal census will  
have to be completed in 2017.  
Res.42-2017 Councillor Roy Krahulec moves the Village of Waskatenau will  
complete a Municipal Census in 2017 asking the following  
information per household:  
1. Number of persons living in household.  
2. Gender  
3. Age  
Carried.

Budget Meeting Mayor Casey Caron moves to set the 2017 Budget meeting date  
Res.43-2017 to be April 13, 2017 at 6:00 p.m. Carried.

ATCO Street Light Poles Replacement	Notification from ATCO Electric was received advising they will be replacing approx. 21 street light poles in the Village in 2017. Don Rosa inspected the site areas and some of the poles are fixed in asphalt and concrete. The Village will wait until ATCO contacts us with a start date for the project and will discuss the asphalt and concrete replacement with them.
Victoria Trail Ag. Society Letter of Support Res.44-2017	Councillor Karen Melanson moves to send a Letter of Support to the Victoria Trail Ag. Society for the development of fitness centre in the Arena facility. Carried.
Smoky Lake County Letter of Support Res.45-2017	Councillor Karen Melanson moves to send a Letter of Support to the Smoky Lake County for their application under the Green Municipal Grant Program. Carried.
FCSS – Senior’s Program “slip & fall” Res.46-2017	Discussion at Council meeting about what Village can do to help Senior’s with a program for “slip & falls”. Concern about senior residents living alone and may have a fall with no person checking on them. Councillor Karen Melanson moves the Village of Waskatenau provides a workshop for a Senior’s program for “slip & fall” at the Waskatenau Drop-In Centre with a speaker and lunch. Carried. Notices will be sent out to all Waskatenau residents and Waskatenau rural residents.
Financial Statement	No Financial Statement presented at this meeting. No Bank Statement was received.
Correspondence	JMD Group – audit letter to administration. JMD Group – audit letter to Council. Communities in Bloom Program. Smoky Lake County/Village – joint meeting agenda February 23, 2017 & minutes January 12, 2017. Dr Retention & Recruitment agenda March 10, 2017 & minutes December 6, 2016. Alberta Health – water sample results. Smoky Lake County – transfer station operator certification course. Smoky Lake County – fire news bulletin. AEMA – training courses. Town of Vegreville – thank you for Letter of Support. Alberta Labor – concerns to relocate Immigration centre – Vegreville. Municipal Affairs – Gas Tax Fund project approval. Municipal Affairs – awards for municipal excellence. Joint Administrator’s meeting agenda February 24, 2017. Evergreen Waste – agenda March 8, 2017 & minutes February 9, 2017.
Correspondence Res.47-2017	Deputy Mayor Roy Krahulec moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

**COMMITTEE REPORTS**

Village/County	Mayor Casey Caron, Councillor Karen Melanson and Bernice Macyk attended the joint County/Village meeting on February 23, 2017. <ul style="list-style-type: none"><li>• Reviewed Action List.</li><li>• Alberta Transportation email re: funding cost for old nuisance grounds.</li><li>• Municipal Green Fund Program – phase II environmental site assessment – old nuisance grounds. – Village/County cost-share project.</li><li>• Set meeting date to review Intermunicipal Development Plan.</li></ul>
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Smoky Lake Region Administrator's Bernice Macyk attended the Smoky Lake region joint Administrator's meeting on February 24, 2017.

- Reviewed Multiculturalism funding program with Metis Crossing – deadline for application March 24, 2017. No financial commitment from municipal partners.
- Explore the concept of a regional Heritage Board after next municipal election.
- Update on Safety Codes Request for Proposal.
- Joint Council orientation training after municipal election.

Emergency Social Services Bernice Macyk attended the Emergency Social Services meeting in Smoky Lake on March 6, 2017 at 7:00 p.m.

- Volunteers were invited to attend the meeting that worked in the Smoky Lake region reception center last May to discuss creating a social services team in the Smoky Lake region.

Emergency Operations Center Bernice Macyk attended a two day training course on March 6 & 7, 2017 for Emergency Operations Center based on the ICS model.

Evergreen Waste No Council attended the Evergreen Waste meeting on March 8, 2017.

Dr. Retention & Recruitment Mayor Casey Caron attended the Dr. Retention & Recruitment meeting on March 10, 2017.

- Invitation will be send to Bonnyville to attend the next Dr. Retention meeting to see how they function and mange their area.
- The Bonnyville region may also have specialty clinics in their area.
- Discussion to requisition each municipality annually instead of sending invoices on a month-to-month basis. Any surplus at each year end will be put into a reserve account to be used for future doctor recruitment if needed.

2017 Budget Res.48-2017 Deputy Mayor Roy Krahulec moves that Village of Waskatenau adopt the 2017 Doctor Recruitment and Retention Budget that includes on-call costs and appreciation budgets, as follows:

<u>Municipality</u>	<u>Percentage</u>	<u>Amount</u>
Smoky Lake County	52%	\$12,480.00
Town of Smoky Lake	22%	\$ 5,280.00
Village of Vilna	6%	\$ 1,440.00
<b>Village of Waskatenau</b>	<b>5%</b>	<b>\$ 1,200.00</b>
Thorhild County	15%	\$ 3,600.00
<b>Total</b>	<b>100%</b>	<b>\$24,000.00</b>
Carried.		

Requisition & Reserve Account Res.49-2017 Mayor Casey Caron moves that Village of Waskatenau approves as recommended from the Doctor Retention and Recruitment Committee Meeting held on September 9, 2016 – that each respective municipality representing the Doctor Retention and Recruitment Committee be invoiced the maximum allotted as per percentage budgeted amount and thereafter annually each year; and that any surplus annually be transferred into Doctor Retention and Recruitment Reserve.  
Carried.

ATB Financial Bernice Macyk and ATB Financial held a meeting on March 13, 2017 to discuss the Village of Waskatenau current investments. ATB provided an agreement to the Village to sign to obtain better rates for our GIC investments. Council requested Administration to contact the CIBC for rate options for investments before signing the agreement with ATB Financial.

- Committee Meetings  
Res.50-2017      Councillor Karen Melanson moves to adopt all the Committee meeting reports presented at this meeting. Carried.
- Accounts  
Res.51-2017      Attached Addendum for Accounts Payable for period February 16, 2017 to March 14, 2017.  
Councillor Karen Melanson moves the attached accounts be approved for payment in the amount \$18,806.22. Carried.
- Meeting Date  
Res.52-2017      Mayor Casey Caron moves the next Regular Council Meeting will be on April 20, 2017 at 9:00 a.m. Carried.
- Adjournment  
Res.53-2017      Mayor Casey Caron moves to adjourn the meeting at 11:45 a.m. Carried.

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**