

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**February 18, 2016**

Call to Order Mayor Casey Caron called the meeting to order with Councillor Karen Melanson, Municipal Administrator Bernice Macyk and Public Works Foreman Don Rosa in attendance at 9:15 a.m. in the Council Chambers.

**Delegations**

No Delegations

**Foreman's Report**

Foreman's Report Don Rosa provided a written report to Council (copy attached).  
Res.16/2016 Mayor Casey Caron moves to adopt the Foreman's Report.  
Carried.

Agenda Mayor Casey Caron moves to adopt the Agenda.  
Res.17/2016 Carried.

Regular Meeting Councillor Karen Melanson moves to adopt the Minutes of the  
Res.18/2016 January 21, 2016 Regular Meeting. Carried.

**UNFINISHED BUSINESS**

AltaGas Franchise Bylaw #654/2015 First Reading of Bylaw #654/2015 on November 19, 2015.  
Res.19/2016

Second Reading Mayor Casey Caron moves that Bylaw #654/2015 receive  
Second Reading. Carried.

Consent Mayor Casey Caron moves that Bylaw #654/2015 be  
presented at this meeting for Third Reading. Carried.

Third Reading Councillor Karen Melanson moves that Bylaw #654/2015  
receives Third Reading and it be declared final passing and  
the Mayor and Administrator affix the corporate seal of the  
Village of Waskatenau. Carried.

Village Vacation Days Policy Council reviewed sample Vacation Days policies received from  
Res.20/2016 other municipalities and the Village of Waskatenau policy.  
Councillor Karen Melanson moves that Administration prepare  
a revised Employee Vacation Days Policy for the next Regular  
Council meeting. Carried.

**NEW BUSINESS**

Bylaw Officer Agreement Mayor Casey Caron moves to renew the Bylaw Officer Agreement  
Res.21/2016 for a one year term.  
Carried.

2016 STEP Mayor Casey Caron moves to apply for the 2016 Summer  
Res.22/2016 Temporary Employment Program (STEP) commencing May 1,  
2016 through the Government of Alberta program. Carried.

Smoky Lake RCMP Annual Performance Plan Councillor Karen Melanson moves to submit the following  
Res.23/2016 Village of Waskatenau priorities to the Smoky Lake RCMP for  
their Annual Performance Plan for the 2016/2017 – Community  
Consultation: Community priorities picked from the list on their  
form.

➤ Police/Community Relations – Police Visibility & Communication.

Other: as provided by the Village of Waskatenau:

➤ Traffic Safety – Highway Maintenance for grass cutting and snowplowing.

➤ Traffic Safety – Distance between over-dimensional loads.

Carried.

Heater House Valves	Council reviewed pictures provided by Foreman Don Rosa for the future valve replacement upgrades required for the Heater House. Council will review the upcoming budget to determine available funding.
ATCO Electric Non-invested Street Lights	The Village of Waskatenau passed a motion on October 8, 2015 accepting the offer from ATCO Electric to purchase our non-invested streetlights. Our Village electrical bills reflected the change to an invested rate starting October 2015. The Village of Waskatenau did not receive the buyout cheque in the amount of \$51,586.33 until February 10, 2016. We were being charged the new rate but did not receive the funds until February 2016.
Res.24/2016	Councillor Karen Melanson moves to send a letter to ATCO Electric requesting the effective date of the buyout of the Village of Waskatenau non-invested streetlights be February 1, 2016. Carried.
	<b>Deputy Mayor Roy Krahulec entered the Council meeting at 10:30 a.m.</b>
Water Rate Increase	Council reviewed the water rate increase as provided by the Highway 28/63 Regional Water Commission effective January 1, 2016. The Commission increased the water rate to users from \$2.09/m <sup>3</sup> to \$2.108/m <sup>3</sup> . The Village of Waskatenau current water rate is \$2.25/m <sup>3</sup> . Council filed for information purposes.
“In-Camera” Res.25/2016	<b>Mayor Casey Caron moves to go “In-Camera” at 10:36 a.m. for the purposes to discuss an employment letter. Carried.</b>
“Out-of-Camera” Res.26/2016	<b>Mayor Casey Caron moves to go “Out-of-Camera” at 10:50 a.m. Carried.</b>
Summer Employment Res.27/2016	Mayor Casey Caron moves to send a letter to Marshall Sawchuk advising the Village of Waskatenau does not want to get involved in a payback program with no pay and if the Village advertises for a summer employment position, he can apply for the position; and if successful he can negotiate an employment payroll deduction arrangement. Carried.
Financial Statement Res.28/2016	Mayor Casey Caron moves the January 31, 2016 Financial Statement presented at this meeting be adopted for information purposes. Carried.
Correspondence	Alberta Health Services – water samples. Smoky Lake County – monthly Fire news bulletin. Scott Franchuk – Smoky Lake County Fire Chief – firefighters wage increases. Smoky Lake County – Table top emergency management exercise March 15, 2016. JMD Group – annual audit letter. AUMA – mayor’s caucus March 9-10, 2016. KidSafe – donation request. Smoky Lake County – J.M.M. agenda January 25, 2016 & minutes September 28, 2015. Smoky Lake County – RCDC agenda January 26, 2016 & minutes December 1, 2015. Evergreen Waste – agenda February 11, 2016 & minutes January 14, 2016. Evergreen Waste – draft final report – assessment of municipal solid waste utilization for the Town of St. Paul. FSLW – agenda February 16, 2016 & minutes January 11, 2016.

Hwy 28/63 Water – agenda January 28, 2016 & minutes December 11, 2015.

Smoky Lake Foundation – agenda February 17, 2016 & minutes January 21, 2016 & minutes December 16, 2015.

Shaun Green – CEDO – attended Flash, Fire & Safety Open House in Waskatenau.

Correspondence  
Res.29/2016

Councillor Karen Melanson moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

### **COMMITTEE REPORTS**

J.M.M.

Mayor Casey Caron and Councillor Karen Melanson attended the J.M.M. on January 25, 2016.

- MLA Colin Piquette and MLA David Hansen were at the meeting for roundtable discussions. Discussion on Bill 6 to get more stakeholders involved before making final decisions.
- Vilna X-ray machine.
- Carillon – highway maintenance.
- School Trustee reports.
- Sgt. Baird – Smoky Lake RCMP report and statistics for Smoky Lake region. Discussion on surveillance cameras.

RCDC Meeting

Councillor Karen Melanson and Bernice Macyk attended the RCDC meeting on January 26, 2016.

- CEDO report.
- Draft policy for template for performance appraisal for CEDO.
- Reviewed RCDC action List for 2015 – outstanding items.
- Alberta Community Partnership grant – discussion for joint application. Do we have a project and municipal funding. Short deadline date. No application.
- Reviewed Regional Strategic Priorities Chart – items listed are: Inter-municipal Development Plan, Communication Strategy for RCDC and FCSS Services Inventory.
- Community Wellness – currently RCDC mandate – administration developing a policy. Do we want to put Community Wellness back to individual municipalities. Some are doing on their own now. No changes to date.
- 2016 Budget – draft.
- Roundtable regional updates.
- AUMA webinar – community partnerships – tabled until next partnership project.
- Discussion at our Village Council Meeting:  
Karen Melanson – Village project – Jump Rope for Heart Wellness program. She will check with the Heart & Stroke Foundation.

Hwy 28/63 Water

Mayor Casey Caron and Councillor Karen Melanson attended the Hwy 28/63 Water meeting on January 28, 2016.

- In-Camera – land issues & Telus update.
- Operations report.
- Mayor Caron discussion with Joyce Pierce – water analysis – iron. Village Council request to follow-up to obtaining a water analysis report from the Commission.
- Rate increase in 2016 budget effective January 1, 2016.

Evergreen Waste	Deputy Mayor Roy Krahulec attended the Evergreen Waste meeting on February 11, 2016. <ul style="list-style-type: none"><li>• Working on Business Plan for regional site. The Business Plan should be ready for next meeting.</li><li>• Shortfall of \$300,000.00 – looking for increases in future budget to work in shortfall. Area of discussion was to increase the tipping fees. There was no vote to increase the tipping fees. Need more information on the fees which will be presented at the next meeting.</li><li>• Requisition for 2015 for each municipality. No amount to date.</li><li>• Metal crushing quote received from Richman Steel with Freon removal.</li><li>• SWANNA convention – Evergreen will be sending a representative.</li><li>• Quotes received for the removal of leachate.</li></ul>
Annual Audit	Auditor - JMD Group came to the Village Office on February 11, 2016 to work on the 2015 audit.
FSLW	No Council attended the FSLW meeting on February 16, 2016.
Smoky Lake Foundation	Councillor Karen Melanson attended the Smoky Lake Foundation meeting on February 17, 2016. <ul style="list-style-type: none"><li>• Budget discussions.</li><li>• February 27, 2016 – auction for the unused furniture, doors, windows, boilers etc.</li><li>• Building Approval Committee meeting next week.</li><li>• Operations report.</li></ul>
Accounts	Attached Addendum for Accounts Payable for period January 22, 2016 to February 18, 2016.
Res.30/2016	Deputy Mayor Roy Krahulec moves the attached accounts be approved for payment in the amount \$33,605.43. Carried.
Meeting Date Res.31/2016	Mayor Casey Caron moves the next Regular Council Meeting will be on March 17, 2016 at 9:00 a.m. Carried.
Budget Meeting Res.32/2016	Karen Melanson moves to table the Budget Meeting until March 17, 2016 to follow the Regular Council Meeting. Carried.
Adjournment Res.33/2016	Deputy Mayor Roy Krahulec moves to adjourn the meeting at 12:00 p.m. Carried.

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**Chief Administrative Officer**