

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**January 23, 2020**

Call to Order Mayor Casey Caron called the meeting to Order with Councillor Richard Warren, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 9:20 a.m. in the Council Chambers.  
Deputy Mayor Roy Krahulec is working out of town.  
Smoky Lake Signal: Michelle Melnyk  
Municipal Planning Services: Jane Dauphine

**Public Participation Report**

Water & Sewer Rates Bylaw #677-2020 There are no delegations from the public in attendance at the Council meeting and no written comments were received by Administration. Administration presented the Public Participation report. The objective of the report is to provide all proceedings, findings and recommendations pertaining to the Public participation undertaken for the following: Bylaw #677-2020 to set water & sewer rates, fees and charges and bulk water rate.  
Report presented: Public was provided an opportunity to review the Bylaw #677-2020 and provide feedback on the Bylaw.  
Res.1-2020 Councillor Richard Warren moves to accept the Public Participation Plan Report for the Bylaw #677-2020. Carried.

**Delegation**

Municipal Planning Services Jane Dauphine from Municipal Planning Services presented the Village of Waskatenau draft document titled: Municipal Development Plan (MDP) to Council and Administration. The draft document was reviewed at the meeting.  
Res.2-2020 Councillor Richard Warren moves to adopt the draft Municipal Development Plan (MDP) for information purposes. Carried.

**Foreman's Report**

Foreman's Report Don Rosa presented a written Foreman's report to Council. (copy attached).  
Res.3-2020 Councillor Richard moves to adopt the Foreman's report. Carried.  
Agenda  
Res.4-2020 Councillor Richard Warren moves to adopt the Agenda with the addition of Security Cameras. Carried.  
Regular Meeting  
Res.5-2020 Mayor Casey Caron to adopt the Minutes of the December 12, 2019 Regular Council Meeting. Carried.

**UNFINISHED BUSINESS**

Alberta Community Partnership  
Smoky Lake Region ICF Project  
Amend Application  
Res.6-2020 Councillor Richard Warren moves to approve the Village of Waskatenau, as managing partner of the project: Smoky Lake Region Intermunicipal Collaboration Framework (ICF), which is funded by the Alberta Community Partnership (ACP) grant funds in the amount of \$75,000.00, to change the scope of the said project with an amendment to the ACP grant application of: including the Smoky Lake County ICF development with regional partners: Thorhild County and Lamont County to utilize the remaining funds from the Smoky Lake Region ICF project. Carried.

**NEW BUSINESS**

Water & Sewer Rates Bylaw#677-2020  
Res.7-2020 Mayor Casey Caron moves that Assent be given for the introduction of Bylaw #677-2020 to set water and sewer rates, fees and charges and bulk water rate. Carried.  
First Reading.  
Res.8-2020 Mayor Casey Caron moves that Bylaw #677-2020 receive First Reading. Carried.  
Second Reading  
Res.9-2020 Councillor Richard Warren moves that Bylaw #677-2020 receive Second Reading. Carried.  
Consent  
Res.10-2020 Mayor Casey Caron moves that Bylaw #677-2020 be presented at this meeting for Third Reading. Carried.

Third Reading  
Res.11-2020  
Councillor Richard Warren moves that Bylaw #677-2020 receive Third Reading and it be declared final passing and the Mayor and Chief Administrative Officer affix the corporate seal of the Village. Carried.

2020 Doctor Retention & Recruitment Budget  
Res.12-2020  
Mayor Casey Caron moves to table the item 2020 Doctor Retention & Recruitment Budgets until the next Council Meeting. Carried.

RhPAP – 2020 Rhapsody Awards Doctor Retention Committee  
Res.13-2020  
Councillor Richard Warren moves that Village of Waskatenau write a letter of support to the Rural Health Professional Action Plan (RhPAP) Selection Committee in regards to the 2020 Rhapsody Awards and forward to the Town of Smoky Lake, Managing Partner of the Doctor Retention and Recruitment Committee to submit nomination of the Raubenheimer Medical Clinic – Doctor Anton Raubenheimer and Doctor Stephen Raubenheimer for the “2020 Rhapsody Physician Award” in celebrating rural Alberta health excellence to recognize the individuals, teams, and communities that make significant civic and health-care contributions within rural Alberta by February 28, 2020; as per Doctor Retention and Recruitment Committee Meeting held on December 18, 2019. Carried.

Lakeland Primary Care Network (PCN) Needs Assessment Questionnaire  
Res.14-2020  
Mayor Casey Caron moves that Village of Waskatenau support the concept to create a “Needs Assessment Questionnaire in respect to the Lakeland (PCN) Primary Care Network in Smoky Lake, Alberta to engage the community to gather public input on which health care services should be offered at the Lakeland Primary Care (PCN) – Patient Medical Home located at 151 White Earth Street; and approve to distribute to urban residents and summarize the feedback for the Town of Smoky Lake, as the Managing Partner of the Doctor Retention and Recruitment Committee to compile, upon receiving the questionnaire, as per Doctor Retention & Recruitment Committee Meeting of August 27, 2019 – Motion 47-19. Carried.

RhPAP Rural Community Building Webinar  
Res.15-2020  
Mayor Casey Caron moves to table the item of RhPAP’s Rural Community Building Webinar Series until the next Council Meeting. Carried.

2020 RCDC Budget  
Res.16-2020  
Mayor Casey Caron moves that Village of Waskatenau, as a municipality in partnership of the Regional Community Development Committee (RCDC) with the Smoky Lake County, Town of Smoky Lake and the Village of Vilna approve and adopt the 2020 Economic Development Budget in the amount of \$108,160.00, as outlined:

REVENUE	2020
Funding from municipalities	\$108,160
<b>TOTAL REVENUE</b>	<b>\$108,160</b>
<b>EXPENSES</b>	
<b>Economic Development</b>	
Community Economic Development Officer	\$63,560
Admin Support (Contract secretarial)	\$24,000
IT Support	\$2,500
Mileage/Meals/Lodging	\$7,500
Training/Assn Fees	\$1,200
Cell Phone	\$1,200
Advertising	\$7,200
Promotional items	\$5,000
Computer Program/Supplies	\$500
Office Supplies	\$500
<b>TOTAL ECONOMIC DEVELOPMENT ADMINISTRATION</b>	<b>\$108,160</b>
<b>Projects</b>	
Execute Projects within existing budget.	
<b>TOTAL EXPENSES</b>	<b>\$108,160</b>

Negotiated Percentage Formula requirement Per Municipality for 2020		
		Amount
County	65%	70,304
Smoky Lake	25%	27,040
Waskatenau	5%	5,408
Vilna	5%	5,408

Carried.

- Water & Sewer Infrastructure. Assessment & 10 Year Capital Plan Res.17-2020  
Councillor Richard Warren moves to table the item Water & Sanitary Sewer Operations Infrastructure Assessment and 10 Year Capital Plan until the next Council Meeting. Carried.
- Accu-Flo Meter Service Ltd.  
Administration advised that Accu-Flo Meter Service Ltd. will be invited to a future Council meeting to gather information on new meter reading equipment, handhelds, software program and Utility Invoice Program.
- Set 2020 Budget Meeting Res.18-2020  
Councillor Richard Warren moves to set the 2020 Budget meeting date to be February 20, 2020 after the Regular Council Meeting. Carried.
- Security Cameras Res.19-2020  
Mayor Casey Caron moves to obtain quotes for a camera security system for the Fire Hall and Village Office/Shop with the following criteria: Inside Cameras (3), Outside Cameras (2), digital video recorder to store data on site. Carried.
- Financial Statement Res.20-2020  
Councillor Richard Warren moves the November 30, 2019 Financial Statement be adopted for information purposes. Carried.
- Financial Statement Res.21-2020  
Mayor Casey Caron moves the December 31, 2019 Financial Statement be adopted for information purposes. Carried.
- Correspondence  
Hemp Producer Workshop February 13, 2020.  
Alberta Health Services – water sample results.  
Smoky Lake Chamber of Commerce – annual/general meeting.  
ACFA – cancellation of shares.  
Bonnyville Regional Fire Authority – dispatch services agreement adjustment for 2020.  
ATCO Electric – 2019 franchise fee amounts.  
Alberta Health Services – legalization of edibles.  
AMSC Energy – 2020 notice of carbon levy.  
Victoria Home Guard – letter of support North Saskatchewan River.  
RCDC – CEDO weekly reports.  
RCDC – Agenda December 17, 2019 & Minutes November 19, 2019.  
Smoky Lake Foundation – Agenda January 22, 2020 & Minutes December 18, 2020.
- Correspondence Res.22-2020  
Mayor Casey Caron moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

**COMMITTEE REPORTS**

- RCDC  
Bernice Macyk attended the RCDC meeting on December 17, 2019.
- Reviewed Action List.
  - Village of Waskatenau letter to RCDC opt out was accepted for information purposes.
  - CEDO report.
  - CEDO Assistant’s report.
  - 2020 Budget & Surplus Reserve discussion.
  - New Funding Model Reviewed.
  - Remainder of the agenda was deferred until the next meeting.
  - CEDO evaluation reviewed and CEDO Assistant Contract reviewed.

Smoky Lake  
Foundation

Councillor Richard Warren attended the Smoky Lake Foundation meetings on December 18, 2019 and January 22, 2020.

- Guest speakers will be obtained for future public events at the Lodge.
- There are vacancies in the Waskatenau Manor and the rooms are now ready to rent.
- Connecting Care no longer managing operations.
- The movie room is being well utilized at the Lodge. Name the Theatre at the Lodge will be in the future.
- There is a waiting list at the Bar-V-Nook Lodge.
- New Manager for the Smoky Lake Foundation has started.
- Policies and Procedures manual is being revised. It is currently being reviewed as Continuing Care no longer the managing body.
- There are no new projects or major expenditures upcoming.

Doctor Retention &  
Recruitment

Councillor Richard Warren attended the Doctor Retention & Recruitment meeting on December 18, 2019.

- 2020 Budget for Doctor Retention & 2020 Budget for Doctor Recruitment reviewed.
- Committee will send an application nominating Doctor Anton Reubenheimer & Doctor Stephen Ruebenheimer of the Rebenheimer Midical Clinic for 2020 RHPAP Rhapsody Awards.
- A Lakeland Primary Care Network (PCN) Needs Assessment Questionnaire will be developed by the Town of Smoky Lake to send out to Smoky Lake region residents by each municipality.
- The RHPAP's Rural Community Building Webinar series will be reviewed and will possibly be provided to Board members or maybe the public at large to participate.

Evergreen Waste

Councillor Richard Warren attended the Evergreen Waste meeting on December 18, 2019. No Council attendance at the January 9, 2020 meeting.

- New cell construction at the regional site approx. \$96,000.00. The old cell is good until May 2020.
- There is a buy back option for the new loader that was purchased by the Commission for the regional site.
- Ongoing discussions with Saddle Lake – negotiating to get their waste at the regional site.

J.M.M.

The next Joint Municipality Meeting is on January 27, 2020 at the Smoky Lake National Hall.

RCDC

The next RCDC meeting is on January 28, 2020.

Fire & Rescue

The next Fire & Rescue Committee meeting is on January 29, 2020.

Res.23-2020

Councillor Richard Warren moves to adopt the Committee reports as presented. Carried.

**Executive Session**

No Executive Session

Accounts

Attached Addendum for Accounts Payable for period December 13, 2019 to January 23, 2020.

Res.24-2020

Councillor Richard Warren moves the attached accounts be approved for payment in the amount \$135,010.90. Carried.

Meeting Date

Res.25-2020

Mayor Casey Caron moves the next Regular Council Meeting will be on February 20, 2020 at 9:00 a.m. Carried.

Adjournment

Res.26-2020

Mayor Casey Caron moves to adjourn the meeting at 12:10 p.m. Carried.

**VILLAGE OF WASKATENAU**

**Per:** \_\_\_\_\_  
**MAYOR**

**Per:** \_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**