

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**September 21, 2023**

Call to Order Mayor Richard Warren called the meeting To Order with Deputy Mayor Tyson Berlinguette, Councillor Roy Krahulec, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 4:30 p.m. in the Council Chambers.

**Delegations**

No Delegations

Foreman's Report

**Foreman's Report**

Don Rosa provided a written Foreman's report to Council. (copy attached).

Res.179-2023

Councillor Roy Krahulec moves to adopt the Foreman's report. Carried.

Agenda

Res.180-2023

Councillor Roy Krahulec moves to adopt the Agenda. Carried.

Regular Meeting

Res.181-2023

Mayor Richard Warren moves to adopt the Minutes of the August 24, 2023 Regular Council Meeting. Carried.

**UNFINISHED BUSINESS**

Physicians&Professionals

Bylaw #703-2023

Res.182-2023

Mayor Richard Warren moves that Assent be given for the introduction of Bylaw #703-2023 for the purpose of establishing a Physicians and Healthcare Professionals Committee for Second Reading. Carried unanimously.

Second Reading.

Res.183-2023

Councillor Roy Krahulec moves that Bylaw #703-2023 receive Second Reading. Carried unanimously.

Consent

Res.184-2023

Mayor Richard Warren moves that Bylaw #703-2023 be presented at this meeting for Third Reading. Carried unanimously.

Third Reading

Res.185-2023

Deputy Mayor Tyson Berlinguette that Bylaw #703-2023 receive Third Reading and it be declared final passing and the Mayor and Chief Administrative Officer affixes the corporate seal of the Village. Carried unanimously.

Rescind Village Policy

Res.186-2023

Deputy Mayor Tyson Berlinguette moves to rescind Village Policy Titled: Doctor Retention and Recruitment Committee Terms of Reference. Carried.

Annexation/Cost

Shared Services

Res.187-2023

Mayor Richard Warren moves the Annexation/Cost-shared Services Meeting Date with the Village of Waskatenau, County of Smoky Lake and Municipal Planning Services will be held on October 24, 2023 at 1:00 p.m. Carried.

**NEW BUSINESS**

Village Policy

REDS

Res.188-2023

Deputy Mayor Tyson Berlinguette moves that Village of Waskatenau adopts Policy Titled: Regional Engineering Design Standards (REDS). Carried.

Apex Utilities

Franchise Fee

Res.189-2023

Councillor Roy Krahulec moves there will be no change to the Franchise fee percentage with Apex Utilities Inc. and the fee will remain the same at 8% for Year 2024. Carried.

N.L.L.S.

2024 Levy

Res.190-2023

Councillor Roy Krahulec moves to accept the Northern Lights Library System Board 2024 Budget at 1.5% levy increase and acknowledges the Village of Waskatenau 2024 Municipal Levy to be in the amount of \$1,223.53. Carried.

Alberta Community  
Partnership Grant  
Res.191-2023

Deputy Mayor Tyson Berlinguette moves that Village of Waskatenau, in partnership with the Smoky Lake County, Town of Smoky Lake and Village of Vilna, apply to the Alberta Community Partnership (ACP) 2023-24 Grant intake, under the Intermunicipal Collaboration Stream, in the amount of \$100,000.00, for the purposes of obtaining grant funding to conduct an Environmental Sensitivity Assessment Study for the purposes of developing a Regional Municipal Land Suitability Tool; and approve the Smoky Lake County as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. Carried.

Alberta Community  
Partnership Grant  
Res.192-2023

Mayor Richard Warren moves that Village of Waskatenau, in partnership with the Smoky Lake County, Town of Smoky Lake and the Village of Vilna, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Water, Service Delivery Wastewater, and Stormwater Service Delivery Infrastructure Study; and approve the Town of Smoky Lake as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. Carried.

Alberta Community  
Partnership Grant  
Res.193-2023

Councillor Roy Krahulec moves that Village of Waskatenau, in partnership with the Smoky Lake County, Town of Smoky Lake and the Village of Vilna, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Infrastructure and Engineering Study; and approve the Village of Vilna as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. Carried.

Alberta Community  
Partnership Grant  
Res.194-2023

Deputy Mayor Tyson Berlinguette moves that Village of Waskatenau, in partnership with the Smoky Lake County, Town of Smoky Lake and the Village of Vilna, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Recreation Services Inventory and Operations and Feasibility Study; and approve the Village of Waskatenau as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. Carried.

Regional Heritage  
Tourism  
Res.195-2023

Councillor Roy Krahulec moves that Village of Waskatenau agrees to refer Regional Heritage Tourism to a future Intermunicipal Collaboration Committee (ICC) to provide each respective municipality with timely and sufficient information, to conduct a shared service review in respect to Regional Heritage Tourism as per the recommendation at the Joint Municipality meeting on September 12, 2023. Carried.

Regional Calendar/  
Newsletter  
Res.196-2023

Mayor Richard Warren moves that Village of Waskatenau agree to utilize a single web-based calendar through Lakeland DMO's platform as a one-stop resource for the community to learn about public events; and encourage Smoky Lake County, Town of Smoky Lake and Village of Vilna to share each other's newsletters on the municipal websites and social media sites as per the recommendation at the Joint Municipality meeting on September 12, 2023. Carried.

Regional Communication Strategy  
Res.197-2023

Deputy Mayor Tyson Berlinguette moves that Village of Waskatenau agrees to refer a Regional Communication Strategy to a future Intermunicipal Collaboration Committee (ICC) meeting to provide each respective municipality with timely and sufficient information, to conduct a shared service review in respect to Regional Communication as per the recommendation at the Joint Municipality meeting on September 12, 2023. Carried.

13 Ways Report  
Res.198-2023

Mayor Richard Warren moves to adopt the "Service Assessment and Economic Development Strategy – Smoky Lake Region" document, dated October 2022, prepared by 13 Ways Inc. and utilize the document as an information resource. Carried.

Highway Signage  
Res.199-2023

Councillor Roy Krahulec moves that Administration obtains cost estimates for billboard style signage; 1 Businesses type sign and 1 Facilities type sign to be installed among Highway #28; to provide information to travelers about Village of Waskatenau amenities. Carried.

Financial Statement  
Res.200-2023

Councillor Roy Krahulec moves the July 31, 2023 Financial Statement be adopted for information purposes. Carried.

Financial Statement  
Res.201-2023

Deputy Mayor Tyson Berlinguette moves the August 31, 2023 Financial Statement be adopted for information purposes. Carried.

Correspondence

N.E.Muni-Corr Ltd. – Iron Horse Trail quad ride September 11, 2023.  
Alberta Health Services – no physician at Smoky Lake emergency department/dates.  
Smoky Lake County – update new Doctor for Smoky Lake.  
Go East – final days for Roadtrip stickers.  
North Saskatchewan Watershed – donation request.

Correspondence  
Res.202-2023

Deputy Mayor Tyson Berlinguette moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

### **COMMITTEE REPORTS**

RCDC

Mayor Richard Warren and Bernice Macyk attended the Regional Community Development Committee (RCDC) meeting on August 31, 2023.

- The Committee reviewed the status of the RCDC and will be looking at hiring a new Community Economic Development Officer (CEDO) as the last CEDO resigned a few months ago.
- RCDC is looking at refreshing their Committee and will have the new CEDO to assist with the refresh.
- Village of Waskatenau may be interested in rejoining RCDC depending on the direction the Committee will be taking. They currently are working on too many projects on the Strategic Priorities Chart.
- RCDC accepted the 13 Ways Service Assessment and Economic Development Strategy report for information purposes.

Smoky Lake Foundation

Mayor Richard Warren attended the Smoky Lake Foundation meeting on September 5, 2023.

- Closed Session to review applications for new CAO for the Foundation.

Administrator's

Bernice Macyk attended the Smoky Lake Region Administrator's meeting on September 6, 2023.

- Reviewed proposed projects list for the 2023/2024 Alberta Community Partnership grant intake with a deadline date to submit of October 2, 2023.

- Regional Family and Community Support Services (FCSS) concept was discussed with a presentation by the Town of Smoky Lake FCSS Manager.
- Recommendation to Councils regarding a Regional Newsletter.
- Firehall Security and Cameras.

Joint Municipality

Mayor Richard Warren, Deputy Mayor Tyson Berlinguette and Councillor Roy Krahulec attended the Joint Municipality meeting on September 12, 2023.

- Smoky Lake RCMP report
- Update Provincial Victim Services.
- Update from Lakeland Catholic regarding new Replacement School in Waskatenau.
- Request for each respective municipality to adopt Motions for: Regional Heritage Tourism, Regional Calendar/Newsletters, Regional Communication Strategy, 13 Ways Report – Service Assessment and Economic Development Strategy.
- Recommendation to expand scheduling times of Committee meetings to better accommodate Councilors non-municipal work schedules.

Lakeland Catholic School Board

Bernice Macyk attended a meeting with Joe Aruda, Interim Superintendent with the Lakeland Catholic School Board on September 14, 2023 at the Waskatenau Village Office.

- Discussion regarding the building of a new Holy Family Catholic replacement School in Waskatenau.
- Reviewed potential timelines for design phase and construction.
- Discussed Daycare and Public Library in the new School.
- Relocation of ball diamond and who pays for the new diamond.
- Demolition of old School building.
- Future meeting with Village Council prior to Community Engagement.

Waskatenau Creek Trail Connectivity

Bernice Macyk attended a Waskatenau Creek Trail Connectivity Study meeting on September 14, 2023.

- Updated the study area.
- Looking at hiring an Indigenous Consultant for a portion of the study. This may help Smoky Lake County with future projects.
- Watershed focus on conservation and heritage.
- Reviewed land ownership map.
- An engagement plan and site visit will be next action items.

Res.203-2023

Mayor Richard Warren moves to adopt the Committee reports as presented. Carried.

**Executive Session**

No Executive Session

Accounts

Attached Addendum for Accounts Payable for period August 25 – September 21, 2023.

Res.204-2023

Mayor Richard Warren moves the attached accounts be approved for payment in the amount \$36,617.82. Carried.

Meeting Date

Res.205-2023

Deputy Mayor Tyson Berlinguette moves the Organizational Meeting will be on October 19, 2023 at 4:30 p.m. Carried.

Meeting Date

Res.206-2023

Deputy Mayor Tyson Berlinguette moves the next Regular Council Meeting will be on October 19, 2023 at 5:00 p.m. Carried.

Adjournment  
Res.207-2023

Mayor Richard Warren moves to adjourn the meeting at 7:40 p.m.  
Carried.

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**