

VILLAGE OF WASKATENAU
Regular Council Meeting
March 26, 2020

Call to Order Mayor Casey Caron called the meeting To Order with Deputy Mayor Roy Krahulec, Councillor Richard Warren, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 9:10 a.m. in the Council Chambers.

Delegation

JMD Group Telephone Conference Call
Richard Jean of JMD Group presented the 2019 Village of Waskatenau Financial audit and 2019 audited Financial Statements.

Foreman's Report

Foreman's Report Don Rosa presented a written Foreman's report to Council.
(copy attached).
Res.53-2020 Deputy Mayor Roy Krahulec moves to adopt the Foreman's report.
Carried.

Agenda Councillor Richard Warren moves to adopt the Agenda with the
Res.54-2020 additions: General Items; Property: 5032 – 48 Street and Property
5039 – 51 Street; WSP Canada invoice. Carried.

Regular Meeting Deputy Mayor Roy Krahulec moves to adopt the Minutes of the
Res.55-2020 February 20, 2020 Regular Council Meeting. Carried.

Budget Meeting Mayor Casey Caron moves to adopt the Minutes of the
Res.56-2020 February 20, 2020 Budget Meeting. Carried.

UNFINISHED BUSINESS

Pepper's Petro Deputy Mayor Roy Krahulec moves to send an invoice in the amount of
Canada Water \$1,248.13 to Pepper's Petro Canada for expenses incurred by the Village
Incident of Waskatenau regarding the water incident at the Petro Canada
Res.57-2020 building. Carried.

5203 – 49 Street A letter was received on March 18, 2020 from the property owner in
Excess Water Usage regards to the Village of Waskatenau invoice for the water incident at the
property 5203 – 49 Street.
Res.58-2020 Councillor Richard Warren moves to reduce the water incident invoice for
the property at 5203 – 49 Street by 20% and to offer a payment option
plan to the owner. Carried.

NEW BUSINESS

2019 Financial Councillor Richard Warren moves to approve the 2019 audited
Statements Financial Statements as prepared by JMD Group.
Res.59-2020 Carried.

ICF Bylaw Mayor Casey Caron moves that Assent be given for the introduction
#678-2020 of Bylaw #678-2020 to adopt the Smoky Lake Region Intermunicipal
Res.60-2020 Collaboration Framework. Carried.
First Reading. Deputy Mayor Roy Krahulec moves that Bylaw #678-2020 receive
Res.61-2020 First Reading. Carried.
Second Reading Councillor Richard Warren moves that Bylaw #678-2020 receive
Res.62-2020 Second Reading. Carried.
Consent Mayor Casey Caron moves that Bylaw #678-2020 be presented at
Res.63-2020 this meeting for Third Reading. Carried.
Third Reading Mayor Casey Caron moves that Bylaw #678-2020 receive Third
Res.64-2020 Reading and it be declared final passing and the Mayor and Chief
Administrative Officer affix the corporate seal of the Village. Carried.

Protocol for Regional Cooperation #679-2020
Res.65-2020
First Reading.
Res.66-2020
Second Reading
Res.67-2020
Consent
Res.69-2020
Third Reading
Res.70-2020

Mayor Casey Caron moves that Assent be given for the introduction of Bylaw #679-2020 to enter into a Joint Agreement to establish the provision on the Protocol for Regional Cooperation. Carried.
Councillor Richard Warren moves that Bylaw #679-2020 receive First Reading. Carried.
Mayor Casey Caron moves that Bylaw #679-2020 receive Second Reading. Carried.
Mayor Casey Caron moves that Bylaw #679-2020 be presented at this meeting for Third Reading. Carried.
Deputy Mayor Roy Krahulec moves that Bylaw #679-2020 receive Third Reading and it be declared final passing and the Mayor and Chief Administrative Officer affix the corporate seal of the Village. Carried.

2020 RCDC
Mandate Letter
Res.68-2020

Councillor Richard Warren moves that Village of Waskatenau adopt the Regional Community Development Committee 2020 Mandate Letter, as recommended by the Joint Municipalities Meeting held on January 27, 2020 and the Regional Community Development Committee Meeting held on January 28, 2020; as follows:

Joint Municipalities Meeting	Regional Community Development Committee
January 27, 2020 – Motion # JMM-222-20	January 28, 2020 – Motion #90-20
Joint Municipal Priorities	
Unstoppable Conversations	Twining with Ukraine
	FCSS Services: Inventory
	Future Facilities Partnership
	Community and Regional Economic Support (CARES) Grant: Phase Three
	Regional Trades List: Business Directory
	Victoria Development Economic Strategy
	Welcome Wagon Initiative
Advocacy Priorities	
Vilna Hospital X-Ray	Regional Community Alternative Transportation for Seniors and Medically-at-Risk – RCDC: Motion 135-17
Local Road Bridge Program	Mental Health Services
Highway 28 Rehabilitation Upgrades	Broadband Access
Primary Care Network (PCN): Opportunities	Day Care – loss of \$25 per day spaces
	REDA Funding
	Hemp – Health Canada
	Tree Nursery – Infrastructure
	Tree Nursery – Seed Subsidy
	Lending Barriers
Remove from Mandate Letter	
Inter-Municipal Collaboration Framework – be transferred to Municipal	Section: Economic Development Priorities List-RCDC - removed from Regional Strategic Priorities Chart in June 2019 and replaced with Strategic Plan Goals
Waskatenau Nuisance Ground: Reduce Setback- be transferred to Municipal	

and be it noted that the Regional Community Development Committee at its meeting held on January 28, 2020 by Motion # 93-20 will not proceed with “**Unstoppable Conversation**”, as recommended by the Joint Municipalities and did removed this item from its 2020 Regional Strategic Priorities Chart. Carried.

2019 Bylaw Officer Report Res.71-2020

Deputy Mayor Roy Krahulec moves to file the 2019 Bylaw Officer report for information purposes. Carried.

Honorable MP Shannon Stubbs Res.72-2020

Mayor Casey Caron moves to take no action on the letter received from the Honorable MP Shannon Stubbs regarding orphan wells within municipal limits and to file the letter for information purposes. Carried.

Lakeland Catholic Separate School District Res.73-2020

Mayor Casey Caron moves the Village of Waskatenau has no concerns or issues for the construction of a new Holy Family Catholic School building in Waskatenau on the present School site. Carried.

Fire & Rescue
Regional Years of
Service Award Program
Volunteer Firefighters
Res.74-2020

Councillor Richard Warren moves the Village of Waskatenau approves the “draft” Smoky Lake Region Fire and Rescue Committee policy Titled: Regional Years of Service Award Program for Volunteer Fire Fighters in concept and will cost-share the program 50/50% between the Village of Waskatenau and Smoky Lake County. Carried.

Fire & Rescue
Firefighter MFAP
Res.75-2020

Mayor Casey Caron moves the Village of Waskatenau take no action for the Volunteer Firefighter Member and Family Assistance Program (MFAP). Carried.

Fire & Rescue
2019 Year-end
Summary

The Village of Waskatenau will post the 2019 Smoky Lake Fire and Rescue Committee Year-end Summary Report Card on the Village of Waskatenau website.

New Shelter
Waskatenau Rapid
Attack Unit
Res.76-2020

Councillor Richard Warren moves to send a letter to the Smoky Lake County requesting their assistance to cost share (50/50) the expenses for the construction of a new Shelter for the Waskatenau Rapid Attack Unit in the amount of \$30,000.00 for a total project cost. Carried.

Fire & Rescue
Equipment Storage
Needs

The Village of Waskatenau has no other Fire Department equipment storage needs except the Shelter for the Waskatenau Rapid Attack Unit.

2020 Alberta Fire
Chief’s Convention

The 2020 Fire Chief’s Convention has been cancelled.

CORONAVIRUS – COVID-19

Municipal Office
Closure
Res.77-2020

Councillor Richard Warren moves to close the Village of Waskatenau Municipal Office to the Public due to the Covid-19 Pandemic effective March 26, 2020 and to put Public Notices in the mailboxes of the Residents and Businesses in the Village of Waskatenau regarding notification of the closure. Carried.

Council Meetings
& Committee Meetings

The status of the Village of Waskatenau Council Meetings and Committee Meetings will not change.

Business Continuity
Plan Res.78-2020

Deputy Mayor Roy Krahulec moves to adopt the Village of Waskatenau 2020 Pandemic Continuity Business Plan. Carried

Village Truck
Res.79-2020

Deputy Mayor Roy Krahulec moves that Public Works Foreman Don Rosa has permission to take the Village truck home in the event of a crisis. Carried.

Smoky Lake Regional
Emergency Mgmt

Bernice Macyk reported the Smoky Lake Region activated the regional Emergency Operations Centre on March 24, 2020.

- Regional Directors of Emergency Management held a meeting on March 23, 2020. Telephone discussion with Smoky Lake Hospital Alberta Health Services Director.
- EOC meeting with members held on March 24, 2020.
- Smoky Lake EOC meetings will be held twice weekly using virtual meeting App. Meeting dates will be Tuesday and Fridays at 8:00 a.m.
- Bernice Macyk is also participating in weekly meetings on Tuesday and Fridays with the Northeast Region with AEMA at 10:30 a.m as well and twice weekly meetings with the Provincial Operations Centre (POC) on Tuesdays and Fridays at 1:00 p.m.
- Roundtable discussion at Village Council meeting regarding what is happening in the Village and Smoky Lake region.

Village Water/Sewer
Utility
Res.80-2020

Councillor Richard Warren moves the Village of Waskatenau requires a Letter of Request to waive water/sewer/garbage utility penalties for services in the Village of Waskatenau. Carried.
Water Utility Service shutoffs will be reviewed on a case by case basis.

Village Property Tax Deferrals Res.81-2020	Mayor Casey Caron moves to table the item Village Property Tax Deferrals until the next Regular Council meeting. Carried.
General Items	Items discussed were as follows: <ul style="list-style-type: none">• 50 Avenue upgrade – status of notice to Smoky Lake County.• Road materials stored at Village Transfer Site – Village to retain materials.• VTAS would like some gravel by east door of building.• Creek Pump – condition and operations status.• Obtain quote for new tires for tractor.
5032 – 48 Street Old Building Res.82-2020	Deputy Mayor Roy Krahulec moves to obtain a legal opinion from Brownlee LPP in regards to notifications sent to the property owner to remove the old building from the property described as 5032 – 48 Street. Carried.
5039 – 51 Street Unightly Property Res.83-2020	Deputy Mayor Roy Krahulec moves to obtain a legal opinion from Brownlee LPP in regards to the unsightly condition of the property described as 5039 – 51 Street; and concerns about the condition of the house on the property. Carried.
WSP Canada S.I.P. Invoice	Council requested a description of the work completed by WSP Canada for invoice number #0904275 in the amount of \$862.31.
Financial Statement Res.84-2020	Mayor Casey Caron moves the February 29, 2020 Financial Statement be adopted for information purposes. Carried.
Correspondence	Canadian Heritage – Canada Day grant approval. Municipal Affairs – budget 2020. Safety Codes Council – removed 2020 annual review deadline. RCDC flyer - sign up for email news to business and residents. RCDC – CEDO report. RCDC – meeting status update April 6, 2020. Smoky Lake Fire & Rescue – Agenda March 11, 2020 and Minutes December 4, 2019. Evergreen Waste – Agenda March 19, 2020 & Minutes February 6, 2020 No meeting AUMA – support communities during public health emergency. Waskatenau Commercial Building – status update re: historical upgrade and renovations.
Correspondence Res.85-2020	Councillor Richard Warren moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

COMMITTEE REPORTS

RCMP Town Hall	Deputy Mayor Roy Krahulec attended the Smoky Lake R.C.M.P Town Hall meeting on March 3, 2020. <ul style="list-style-type: none">• Sgt. Tina Chan – Smoky Lake R.C.M.P. Detachment chaired the meeting with open discussions with Public at large and additional speakers.• Topics also discussed: safety with lights, trace pens, transient crimes, rural crime by chance and targeted rural crime.• Rural Crime Pamphlets were also available to the Public.
Fire & Rescue Res.86-2020	Mayor Casey Caron and Bernice Macyk attended the Smoky Lake Region Fire & Rescue meeting on March 11, 2020. <ul style="list-style-type: none">• The items discussed on the Village Council agenda today were the major discussions at the Fire & Rescue meeting. Councillor Richard Warren moves to adopt the Committee reports as presented. Carried.

Executive Session
No Executive Session

Accounts	Attached Addendum for Accounts Payable for period February 21, 2020 to March 26, 2020.
Res.87-2020	Mayor Casey Caron moves the attached accounts be approved for payment in the amount \$39,157.23. Carried.
Meeting Date	Deputy Mayor Roy Krahulec moves the next Regular Council Meeting will be on April 23, 2020 at 9:00 a.m. Carried.
Res.88-2020	
Adjournment	Mayor Casey Caron moves to adjourn the meeting at 1:00 p.m.
Res.89-2020	Carried.

VILLAGE OF WASKATENAU

Per: _____
MAYOR

Per: _____
CHIEF ADMINISTRATIVE OFFICER